



Jefferson County Fire Protection District No. 2

Commissioner Marcia Kelbon
Board Chair

Commissioner Melody Bacchus
Commissioner Art Frank

P.O. Box 433, Quilcene, WA 98376 ■ 360-765-3333

**MINUTES of the SPECIAL MEETING of the BOARD OF FIRE COMMISSIONERS
held at BOB WILSON STATION 21 in QUILCENE, WA on May 18, 2026**

ATTENDANCE:

Commissioner/Chair Kelbon
Commissioner Bacchus
Chief McKern
District Secretary Rewitzer
Executive Assistant D. Neuenschwander
Deputy Chief D. Svetich

Administrative Assistant Brush
Lt. Winn
Lt. Singleton
Capt. Grooms
CARES Specialist Kinser

CALL TO ORDER:

Commissioner Kelbon called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE:

Lt. Singleton led the pledge.

PUBLIC COMMENTS:

No comments received.

APPROVAL OF MINUTES:

Commissioner Kelbon moved, Commissioner Bacchus seconded, to approve minutes from the April 20, 2026 Regular Meeting; April 27, 2026 Special Meeting; and April 27, 2026 Special Meeting (Joint Board Meeting). Motion carried.

APPROVAL OF VOUCHERS:

Commissioners received vouchers for review prior to the meeting. Commissioner Kelbon moved, Commissioner Bacchus seconded, to approve vouchers totaling \$109,675.20. Motion carried.

REPORTS:

Commissioners received the Monthly Fire Chief's Report, Treasurer's Report, and Budget Position Report in advance for review. In addition:

- Chief McKern reported on upcoming events where he will address the District's General Fire Levy on the August 4, 2026, Primary ballot. Events include June 5 at the Quilcene Yacht Club; June 8 at the Masonic Hall with VFW; June 13 at the Laurel B Johnson Community Center in Coyle; and June 27 at Station 21. Also reported on an informational video Lt. Winn is producing regarding the levy.
- Lt. Singleton provided an update on the upcoming wildland fire season and related training. Also reported that the new Surplus DNR Brush truck should be in service in approximately two weeks.
- CARES Specialist Kinser noted that her shifts will be covered by CARES Specialist Tillman the first week of June.
- Captain Grooms reported on Station 22's incident response to a vehicle fire on May 6, 2026.
- Sec'y Rewitzer provided a financial update and reported that the annual report to the State Auditor's Office was complete. Also noted a timber sales payment of about \$250,000 to the District for Last Crocker Sorts should arrive within two weeks; higher fuel expenses due to higher fuel prices; and a switch from Kitsap Propane to CHS Northwest Propane due to

favorable pricing. Commissioner Bacchus asked about the Operating Expenditure, Debt Service, which is at 98.0% allocation for fiscal year 2026; Rewitzer noted the percentage is attributed to the Stryker Cot and Load System payment.

- Commissioner Kelbon reported on the Olympic Peninsula Fire Commissioners Association meeting and led a discussion regarding strategies to increase PILT payments to the District.

CORRESPONDENCE:

No correspondence received.

UNFINISHED BUSINESS:

1. **DNR Trust Lands** – Sec’y Rewitzer reiterated a payment of about \$250,000 is expected by the end of May.
2. **Regional ALS Program** – Chief McKern provided 3 updates: (1) the SAFER grant will open at an unknown date in the near future; (2) options may exist to provide funding for a paramedic through the CARES program; and (3) Jefferson County Medical Program Director, Dr. Carlbom, is expected to attend the Joint Meeting on June 1, 2026. Chief McKern then led a discussion regarding the SAFER grant, noting a regional grant is more likely to succeed than a solo-District grant.
3. **District Funding** – There was no further discussion on District Funding.

GOOD OF THE ORDER:

Commissioner Kelbon led a discussion on a recent wildland assessment conducted by DC Svetich and Lt. Singleton and the positive feedback from the recipient. Sec’y Rewitzer noted the North Hood Canal Chamber of Commerce meeting on May 18, 2026, for any interested parties.

ADJOURNMENT:

The meeting adjourned at 9:26 a.m.

ATTACHMENTS:

General Certificate for Claims: 5/4/2026 Payroll Check Register
5/18/2026 Claims Check Register

Reports: April 2026 Monthly Fire Chief’s Report
April 2026 Treasurer’s Report

APPROVED this _____ day of _____, 20____ by the Board of Fire Commissioners of Jefferson County Fire Protection District No. 2, then signed by those members present at the meeting:

BOARD OF FIRE COMMISSIONERS
JEFFERSON CO. FIRE PROTECTION DIST. #2

MARCIA KELBON, Commissioner/Chair

MELODY BACCHUS, Commissioner

ROBERT REWITZER, District Secretary

ART FRANK, Commissioner