



Jefferson County Fire Protection District No. 2

Commissioner Marcia Kelbon
Board Chair
P.O. Box 433, Quilcene, WA 98376 ■ 360-765-3333

Commissioner Melody Bacchus
Commissioner Art Frank

MINUTES of the REGULAR MEETING of the BOARD OF FIRE COMMISSIONERS held at BOB WILSON STATION 21 in QUILCENE, WA on August 17, 2026

ATTENDANCE:

Commissioner/Chair Kelbon (via Teams)
Commissioner Bacchus
Commissioner Frank
Chief McKern
District Secretary Rewitzer
Executive Assistant Neuenschwander
Deputy Chief D. Svetich, ret.

Lt. Singleton
FF/EMT Matheson
Capt. Grooms
Administrative Assistant Brush
CARES Specialist Kinser
CARES Specialist Chesney

CALL TO ORDER:

Commissioner Frank called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE:

Capt. Grooms led the Pledge of Allegiance.

PUBLIC COMMENTS:

On behalf of Cemetery District 2, Executive Assistant Neuenschwander thanked Quilcene Fire Rescue for their assistance on Quilcene Cemetery's Proposition 1 on the August 4, 2026, Primary Election ballot.

APPROVAL OF AGENDA:

Commissioner Kelbon moved, and Commissioner Frank seconded, to approve the agenda. The motion carried unanimously.

APPROVAL OF MINUTES:

Commissioner Bacchus moved, and Commissioner Frank seconded, to approve the minutes from the following meetings:

- July 6, 2026 Special Meeting (Joint Board Meeting)
- July 20, 2026 Regular Meeting

The motion carried unanimously.

APPROVAL OF VOUCHERS:

The Board reviewed the vouchers prior to the meeting. Commissioner Frank moved, and Commissioner Kelbon seconded, to approve vouchers totaling \$125,780.39. The motion carried unanimously.

REPORTS:

The Board reviewed the Monthly Fire Chief's Report, Treasurer's Report, and Budget Position Report in advance. Additional discussion included:

- **CARES Specialist Kinser:** Introduced new CARES Specialist, Angie Chesney, and led a discussion regarding program funding and metrics.
- **Chief McKern:** Discussed the Reserve Study and noted the topic will be included on September's Board meeting agenda.

- **Deputy Chief D. Svetich, ret.:** Discussed the Firewise Alliance; round 3 of wildfire grant funding; and the Quilcene county park clean-up.
- **Secretary Rewitzer:** Discussed timber revenue; payment of sales tax to the Department of Revenue (DOR); the approval of the District's General Fire levy; and the Reserve Study.
- **Capt. Grooms:** Discussed the replacement of a broken window at Station 22.
- **Commissioner Frank:** Discussed the point system for the District's volunteers; the implications of adding a seventh career Firefighter/EMT staff member; and asked for both items to be included on September's Board meeting agenda.

CORRESPONDENCE:

No correspondence received.

UNFINISHED BUSINESS:

1. **DNR Trust Lands:** Rewitzer discussed timber revenue for Last Crocker Sorts, Maladjusted, and Ante Up, along with possible logging in the Tarboo forest area. McKern discussed meeting with CFM Advocates.
2. **Regional ALS Program:** McKern discussed year-to-date data related to District transports; District 4's pursuit of an ALS license; and District 2's ongoing ALS agreement with District 1. Commissioner Kelbon discussed the current status of a potential Regional ALS program; data related to county-wide incidents; and an increase in transport refusals.
3. **District Funding:** Rewitzer discussed removing the General Fire levy proposal from the November 3, 2026, General Election ballot. McKern thanked the Quilcene Emergency Volunteers Association for their support of the General Fire levy on the August 4 ballot. Commissioner Frank discussed community support for the General Fire levy.

EXECUTIVE SESSION:

A 10-minute Executive Session was called by Commissioner Frank at 7:52 p.m. per RCW 42.30.110(1)(g) to review the performance of a public employee. The Executive Session was extended for an additional 10 minutes at 8:02 p.m. The meeting was called back to order at 8:12 p.m. No action was taken.

GOOD OF THE ORDER:

There was no discussion.

ADJOURNMENT:

The meeting adjourned at 8:12 p.m.

ATTACHMENTS:

General Certificate for Claims:	8/4/2026 Payroll Check Register
	8/17/2026 Claims Check Register
Reports:	July 2026 Monthly Fire Chief's Report
	July 2026 Treasurer's Report

APPROVED this 21 day of September, 20 26 by the Board of Fire Commissioners of Jefferson County Fire Protection District No. 2, then signed by those members present at the meeting:

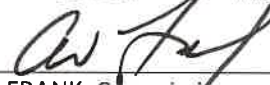
BOARD OF FIRE COMMISSIONERS
JEFFERSON CO. FIRE PROTECTION DIST. #2



MARCIA KELBON, Commissioner/Chair



MELODY BACCHUS, Commissioner



ART FRANK, Commissioner

ATTEST:



ROBERT REWITZER, District Secretary

Jefferson County Fire Distr #2

Time: 14:07:53 Date: 08/03/2026

08/04/2026 To: 08/07/2026

Page: 1

[illegible]

CHECK REGISTER

Jefferson County Fire Distr #2

Time: 14:07:53 Date: 08/03/2026

08/04/2026 To: 08/07/2026

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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CHECK REGISTER REPORT

PURPOSE: Check one.

☒ **PAYROLL:** No General Certificate required.*

BARS Codes for Payroll Checking Account reimbursement Claims:

General Fund: 589.99.00.000.1 Payroll Clearing--GEN

EMS Fund: 589.99.00.000.4 Payroll Clearing-EMS

☐ **CLAIMS:** Required--General Certificate.*


Preparer

8/3/26
Date


Auditing Officer

8/3/26
Date

GENERAL CERTIFICATE FOR CLAIMS (not required for Payroll)

In accordance with RCW 52.16.050 (3), I certify that the Board of Commissioners for Jefferson County Fire Protection District No 2 has audited, reviewed and approved the payrolls and bills giving rise to the warrants included in this Register.

I further certify that the County Treasurer is authorized to pay these warrants.


Chair (or Acting Chair) of the Board of Fire Commissioners

8/17/26
Date

* **Note:** District Procedure 805 *Issuance of Warrants by the District* allows or requires the following:

Paragraph 805.3 authorizes Payroll to be paid without approval of the Commission.

Paragraph 805.4 requires Commission approval of Claims (including Payroll Reimbursements) in advance of payment.

CHECK REGISTER

Jefferson County Fire Distr #2

08/01/2026 To: 08/31/2026

Time: 11:22:48 Date: 08/17/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
513	08/17/2026	Claims	10	622098	AT&T Mobility	612.73	Monthly Cellular Service
514	08/17/2026	Claims	10	622099	Association Reserves	2,175.00	Reserve Study
515	08/17/2026	Claims	10	622100	Boundtree Medical LLC	644.35	Monthly EMS Supplies
516	08/17/2026	Claims	10	622101	Canon Financial Services, Inc	54.64	Monthly Copier Lease
517	08/17/2026	Claims	10	622102	Angela B Chesney	2,236.00	EMT Training Program Reimbursement
518	08/17/2026	Claims	10	622103	Cooper Fuel	1,306.52	Monthly Diesel Fuel & Heating Oil
519	08/17/2026	Claims	10	622104	Department of Natural Resources	157.06	Wildland Fusees from Cache
520	08/17/2026	Claims	10	622105	Department of Natural Resources	5,037.63	B21 Equipment from Cache (HB 1168 Grant)
521	08/17/2026	Claims	10	622106	EMS Connect LLC	122.09	Monthly EMS Training
522	08/17/2026	Claims	10	622107	EMS Special Agency Fund	187.00	Monthly EMS Transport Fee
523	08/17/2026	Claims	10	622108	Evans Tire Co.	227.76	Replace Tire on C202
524	08/17/2026	Claims	10	622109	Good Man Inc	144.30	Monthly Restroom Service
525	08/17/2026	Claims	10	622110	Good to Go	6.50	Tacoma Bridge Toll - Bradeen Fire Mobilization
526	08/17/2026	Claims	10	622111	JC Fire District #2 Payroll	96,800.50	2026.08.04 Payroll Reimbursement
527	08/17/2026	Claims	10	622112	JeffCom 911 Communications	1,068.65	Annual CrewForce Fee
528	08/17/2026	Claims	10	622113	Timothy M McKern	100.00	Monthly Personal Device Stipend
529	08/17/2026	Claims	10	622114	Murreys Disposal Co Inc	46.02	Monthly Recycling Service
530	08/17/2026	Claims	10	622115	Murreys Disposal Co Inc	127.59	Monthly Garbage Service
531	08/17/2026	Claims	10	622116	Murreys Disposal Co Inc	126.33	Reissue Check #622083
532	08/17/2026	Claims	10	622117	Nicholson & Associates	2,887.00	Annual AD&D Policy Renewal
533	08/17/2026	Claims	10	622118	North Olympic Peninsula Data Centers	89.95	Monthly Internet Service
534	08/17/2026	Claims	10	622119	Olympic Springs Inc	32.69	Monthly Drinking Water
535	08/17/2026	Claims	10	622120	Pacific Office Equipment	1,670.18	Monthly Computer Support
536	08/17/2026	Claims	10	622121	Paladin Background Screening	106.00	Background Checks
537	08/17/2026	Claims	10	622122	Peninsula Electric Corp.	5,814.47	Station 21 Generator Repairs
538	08/17/2026	Claims	10	622123	Snure Law Office PSC	504.00	Regional ALS Legal Consult - Shared w/Dists 4+5
539	08/17/2026	Claims	10	622124	Stryker Sales, LLC	28.91	Straps for Stair Chair
540	08/17/2026	Claims	10	622125	Tyson J Svetich	207.53	Reimburse Car Rental - Bradeen Fire Mobilization
541	08/17/2026	Claims	10	622126	Systems Design West LLC	384.02	Monthly EMS Billing Service
542	08/17/2026	Claims	10	622127	US Bank Credit Card	2,607.55	3012 - Mail large envelope; 3012 - CPR Class Projector; 3012 - Station 21 Thermostat Replacement; 2998 - Station 22 Flag & Rope; 9508 - Adobe Acrobat Subscription; 5799 - Medical Evals for Respirators
543	08/17/2026	Claims	10	622128	WA Dept of Revenue	142.60	Quarterly Excise (Sales) Tax - 2025Q4
544	08/17/2026	Claims	10	622129	WA Dept of Revenue	29.83	Quarterly Excise (Sales) Tax - 2026Q1
545	08/17/2026	Claims	10	622130	WA Dept of Revenue	66.20	Quarterly Excise (Sales) Tax - 2026Q2
546	08/17/2026	Claims	10	622131	Westbay Auto Parts Inc	28.79	Air Filter - B21

001 General Fund 662 600 71

040 EMS Fund 662 610 71

67,337.37

58,443.02

Claims: 125,780.39
125,780.39

CHECK REGISTER

Jefferson County Fire Distr #2

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☒ **CLAIMS:** Required--General Certificate.*

Robt Reinitz

8-17-2026

Preparer

Date

Smenda

8/17/26

Auditing Officer

Date

GENERAL CERTIFICATE FOR CLAIMS (not required for Payroll)

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Ann Felt

8/17/26

Chair (or Acting Chair) of the Board of Fire Commissioners

Date

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QUILCENE FIRE RESCUE

MONTHLY FIRE CHIEFS REPORT

For
July 2026

Our Mission

"Provide competent and professional fire, rescue, and medical services to the citizens and visitors of Quilcene and Coyle while ensuring the safety, education, and well-being of its members."

Our Vision

"Provide services to the Quilcene and Coyle communities in the form of fire, rescue and medical incident responses, and public safety, fire prevention and public affairs. These services will be provided in an environment of inclusion of all its members and the communities."

Our Core Values

The five QFR Core values in priority order are:

1. FIREFIGHTER SAFETY
2. FIRE PREVENTION & PUBLIC EDUCATION
3. EFFICIENT OPERATIONS
4. PROFESSIONAL BEHAVIOR
5. CLEAR POLICY /CONCISE PROCEDURE

"We serve to save"

Governance and Administration

- Jeffcom: Jeffcom and Pencom continue to research cloud-based CAD. Work continues with new APCO CBD programs. New rollout of potential plan for Jeff County DEM to go under Jeffcom board. BOFC voted to have DEM continue dialog with Jeffcom for potential merger.
- CARES Program: Work continues with OCH to enhance our programs to get closer to our deliverables. We met with OCH Leadership who informed us that, after this year, our next contract will be for 18 months, setting the stage for the program's wind down. We talked about the potential for leadership to merge with others; there's also potential for two or three of us to merge together. More news over the next few months.
- Grant Updates: FIIRE Program Grant was submitted and approved. The grant seeks new non-PFAS Wildland PPE for all Red Card members.
- DOH Workforce Grant: Ongoing with a continued focus on 'Recruit and Retention' as we address transportation issues and lack of resources.
- Ongoing stakeholder meetings regarding timber sales and trust lands.

External Relationships

- The CADET program, cosponsored by Brinnon Fire and supported by Quilcene School, concluded; graduation was Saturday, July 18th.
- Ongoing dialog with the Quilcene Emergency Volunteers Association on 2026 events and plans for new missions.

Fire Prevention

- Community Risk Reduction is resuming given recent additional funding from DNR. Working on a plan with the team and HOAs interested in home assessments.
- Monday night drills have resumed and are going well; Discovery Bay continues to participate.

Upcoming Events

- 9/19/2026: Quilcene Fair & Parade
- 9/20/2026: Oyster Run



Quilcene Parade 2025

Apparatus Readiness

- Crews will remain in the GMC Aid Unit for the month of July to relieve mileage issues on the Ram Unit.
- B21 has returned from deployment on the Bradeen Hill Fire in Stevens County, an approximately 650-mile round-trip deployment. All reports of B21's operational abilities came back positive, with the exception of a single report of a tire wobble at I-90 highway speed. I will be following up with Les Schwab for tire balancing and alignment.

Station 21 Building Maintenance:

- I have been unsuccessful in completing repairs to the Annex heater. I will be reaching out to an HVAC service tech to diagnose the issue.
- Peninsula Electric was once again at Station 21 to repair the onsite generator. As I was not onsite on their arrival, I was updated via SharePoint with this information:
 - *From: Lt. Nick Singleton Sent: Friday, July 31, 2026 2:44 PM Subject: Station 21 Generator Update & New issue (Generator still OOS as of 7/31/26) Good afternoon all! Peninsula Electric was here this morning to install a new radiator and exhaust system on Station 21's generator. While they were able to successfully install the new parts, the tech noted an odd noise/rattle during a test run. He identified the noise as a part that had come loose from the underside of the valve cover and was rattling around against the valves while the engine was running (photos attached). It appears to be a simple deflector that prevents oil from being drawn into the bypass hose and deposited into the intake. While it appears the adhesive and plastic rivet gave out, thankfully, it appears intact, did not damage other components, nor break apart into the top end of the engine. He mentioned he would send a quote for the part for approval and reach out to schedule the install. Per the tech, the generator will need to remain OUT OF SERVICE until this is fixed. Nick Singleton*



Faulty Deflector

Report Date: 07/9/2026			
Apparatus ID	Year & Make	Station Assignment	Mileage
BLS unit			
A21	2018 Dodge Ram 3500	21 Quilcene	82236.5
A21A	2016 GMC K3500	21 Quilcene	71809
Brush truck			
B21	2016 Ford	21 Quilcene	79490.9
B21A	2008 Ford	21 Quilcene	78196.5
B22	2024 Ford	22 Coyle	1651
Chief officer car			
C201	2020 Ford	Chief	70540.7
C202	2005 Chevrolet	Deputy Chief	115564
Engine			
E21	2005 Freightliner	21 Quilcene	46424.9
E22	1996 Ford	22 Coyle	31167.2
Tanker or tender			
T21	2018 Freightliner	21 Quilcene	8691.7
Support apparatus, other			
CARES21	2019 Ford Edge	21 Quilcene	60753.2
U21	2005 Chevrolet	21 Quilcene	20142.3
U22	2008 Ford	22 Coyle	123363



Significant Events and Service Delivery

- B-Shift responded to 13 calls in July.

Training and Competency

- N/A

Physical Resources and Quality of Life Old News

- I have been attending the Monthly Jeffcom User Meetings to voice any questions, comments, issues, or concerns QFR has when it comes to working with our Jeffcom partners and topics regarding response and dispatch.
- We have an issue with our Kenwood Radios being not fully compatible with Jeffcom's repeaters. Kenwood has rolled out a fix, and we should be implementing that into our radios after EJFR and Jeffcom test the update.
- I will continue to assist with the South County Medic Program from the Union's side once talks continue.

Physical Resources and Quality of Life New Business

- I will be working with Billy to set up new security cameras around the admin building and station. Put on the back burner for more important tasks.
- I am continuing to work alongside Scott Culp when it comes to WEMSIS.
- CPR class with the City of PT on June 16th was a success, and we have another class scheduled for Aug 28th.
- We had a radio issue reported near the end of July. Jeffcom was having repeater issues, which have since been resolved.
- The LUCAS Device neck trap and ankle strap for one of the stair chairs went missing. Replacements have been ordered.
- Stryker will be here September 1st to do our annual maintenance on our LUCAS Device, LP15 and LP35s.
- Our ESO tablets are starting to age and may need replacement soon. I will be looking into possible replacements with FirstNet.
- I will be looking into ways to track and notify our members of open shifts but more specifically when it comes to Backfill assignments with BFD.
- A21's Fire radio quit working on a call. It was discovered the antenna wire came loose from the receiver and was reattached by the crew and is now working great.

Staffing (next 30 days)

- I have vacation planned for August.

Significant Events and Service Delivery

- C-Shift personnel responded to approximately 26 incidents during July, maintaining operational readiness and response capability throughout the district.
- Following repairs to the Coyle water main and installation of new hydrants, personnel identified two hydrants near the Coyle water tower with significantly different flow characteristics. One hydrant operates on a gravity-fed system with reduced flow, while the second is supplied through a PUD booster pump and provides substantially higher flow. Coordination is ongoing with the Public Utility District and County Fire Marshal to ensure hydrant capabilities are clearly identified and marked to reduce potential delays during emergency operations.
- Total hydrant water usage in Quilcene and Coyle was approximately 2,500 gallons, including:
 - 500 gallons for incident response activities
 - 1,000 gallons for training, drills, and pump operations review
 - 1,000 gallons for apparatus maintenance, equipment cleaning, and pump testing
- Quilcene Fire Rescue secured approximately \$11,000 in Department of Natural Resources (DNR) funding for 2027 wildfire preparedness activities, including home assessments, public education, open houses, and fuels reduction outreach. The scope of work will closely mirror the successful 2026 program.
- As the Wildfire Ready Neighbors (WRN) home visit sign-up webpage is no longer active, plans are underway to transition the request process to Microsoft Forms for the remainder of 2026 and into 2027. Existing tracking spreadsheets and documentation will be retained, allowing the program to transition to a more internally managed model while continuing required reporting to DNR.
- Operational readiness efforts included continued monitoring and reporting of National Weather Service forecasts, HeatRisk products, and fire-weather conditions to Chiefs, the County Fire Marshal, and County Commissioners. Situational awareness and coordination were maintained with regional partners to support wildfire preparedness, weather-related planning, and seasonal response operations.
- A final Moon Fest special event walkthrough was conducted with county partners to review weather contingencies, life-safety considerations, and overall event readiness.
- Participation also continued in regional EMS workforce development initiatives through the Workforce Grant Monthly Cohort program. Due to wildfire activity and competing operational priorities, the August cohort meeting will be optional, with one-on-one follow-up sessions planned to evaluate Quilcene Fire Rescue's progress within the program.

Training and Competency

- Red Cards were received and distributed to all career and volunteer personnel who successfully completed annual pack tests and refresher training requirements. Three personnel did not complete their refresher pack tests, while four personnel continue working through required online coursework for initial qualification.
- DNR casual hire paperwork was completed for qualified Red Card personnel, allowing firefighters to be locally hired for wildfire incidents based on resource needs and availability and enabling mobilization on DNR incidents statewide.

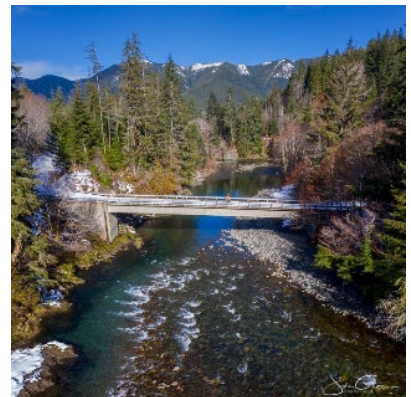
- Efforts continued to coordinate training and response opportunities for Quilcene Fire Rescue members while also supporting personnel from Clallam County Fire Districts 4 and 6 seeking opportunities to gain experience on Washington State wildfire assignments.
- B21 was mobilized to the Bradeen Hill Fire in northeastern Washington, where crews were assigned to multiple incidents exhibiting extreme fire behavior, providing valuable operational experience and support to statewide wildfire response efforts.
 - Valuable feedback on this rig and its capabilities during this incident were received from the crew and will help develop ongoing training, operations, and inventory.
- Development of the volunteer Wildland Firefighter Type 2 (FFT2/Red Card) training program also continued, including FEMA ICS coursework completion, qualification tracking, and planning for upcoming field training exercises.

Physical Resources and Quality of Life

- Under the 1168 Operations Grant, Quilcene Fire Rescue ordered a portable pump, thermal imaging camera, hose packs, and associated wildland firefighting tools for Brush 21.
- Additionally, Quilcene Fire Rescue was awarded the Washington State Department of Labor & Industries FIIRE Grant, providing funding for 24 sets of non-PFAS wildland personal protective equipment (PPE) to replace existing gear and improve firefighter safety.

Staffing Outlook (Next 60 Days)

- The department intends to maintain off-shift Duty Officer availability, overtime coverage capabilities, and support for state mobilization responses as operational needs arise.
- Continue seeking wildfire mobilization assignments throughout August and September to complete qualification task books for Heavy Equipment Boss and Strike Team/Task Force Leader Engine, supporting the department's long-term incident management and command capabilities.



Building Maintenance

- John Hansen replaced the broken window on the side of Station 22.

Apparatus

- E22, B22, and U22 are in service.
- E22: Connected external overhead speaker to Kenwood (fire primary). Found Motorola radios' antennas disconnected and reconnected them. Cleaned and reorganized compartments.
- B22: Added backup warning alarm and light. Added fittings for hand vacuum pump to assist Smokey Pack loading.

Volunteers - Coyle Team Availability

- Captain Thane Grooms FGS, Billy Brush FGS, Steve Sund FGS/EMT, Tim Mickelson FGS, John Hansen FGS.

New Volunteer Onboarding

- Our new volunteers, Angie Chesney, Clo Copass, and Seth Krueger, have received pagers and Active911 accounts to start responding on calls. They have completed driver classroom training and are currently logging supervised drive time.

Training

- 7/13/26: PPE & Fire Decontamination.
- 7/18/26: EVIP Driver classroom training.
- Online Training: FEMA ICS 100, 200, 700.

Upcoming Training

- Online: Wildland Red Card L-180, S-190, S-130, FI-110.
- Date TBD: Communications, IC, IRR, 360, BlueCard classroom training.

Incidents

- 7/24/26, 17:31, Snow Creek, Structure Fire: E22, Determined to be out of our jurisdiction.
- 8/4/26, 17:11, W GoOnna Rd, Smoke investigation: E22, B22, Smoke from out of area, nothing found.
- 8/9/26, 14:45, Camp Harmony Rd, BLS Fall Patient: U22, assisted with assessment and manpower.
- 8/9/26, 22:29, Bear Rd, Smoke investigation: B22, light smoke area in the area, nothing found.

Other Activities

- Created report for PUD & Fire Marshal about our understanding of the new hydrants in Coyle. Placed burn ban signs in area 22. Added weather station to Coyle Community Center. Continued development of new Station 22 SharePoint dashboard site.

New window for Station 22
Thank you, John Hansen!



On July 27, 2026, B21 was deployed to the Bradeen Hill Fire in Stevens County. It was an amazing and great learning experience that sadly ended too early due to a personnel injury.

On our first two days, we worked the Daisy Mine Fire which was only a couple of miles north of the Bradeen Hill Fire on state route 25. On the first day we worked with little to no sleep catching flare ups and cutting in line. The next day was all mop up.

On day three we were assigned an approximately one-mile section on Bradeen Hill to mop up, which we accessed through dozer lines. But we had to not over commit ourselves because we were also assigned Initial Attack (IA) for the Modrite Fire spotted across the river. Before we even had time to finalize our scouting and ensure our LCES was in place to begin mop up, we were pulled from Bradeen Hill to start patrolling state route 25 looking for spot fire as Modrite was rapidly growing towards the river. We patrolled until midnight.

The next day we were assigned to the same section of Bradeen Hill, and we drove patrols of the dozer line. At noon we were pulled off the line and told to rest up because we were moving to nights.

Around 18:00 that same day we were moved over to the Modrite Fire for structure protection in the town of Inchelium. We were told it was a rapidly growing spot fire that was threatening the town and Incident Command Post (ICP). We did some light structure prep and prepared to bump the fire around structures and pick up any small spot fires we could. Luckily the fire never made it to our area.

Sadly, we had to demob the next afternoon before our next shift. What I thought was a small, passably sprained or strained ankle that happened on day two, got to the point where I could hardly walk. I later found out that I had broken my foot.

It may have ended badly but it was a great time. There were some issues and challenges, but we learned and persevered.



Monthly Activity

- Quilcene Fire CARES continues to be available to meet the needs of QFR, Brinnon and Discovery Bay fire districts as well as referrals through Olympic Connect.
- As of August 9, we have 21 clients enrolled in Olympic Connect. Following up on 911 calls and referrals from the Duty Crew continues to be our primary source of clients.
- Angie, Alyssa, and Kimberly currently make up the CARES team and will continue as Angie and Alyssa get fully trained in their positions with Kimberly supporting the team.
- OCH partner meeting in August was devoted to changes in Medicaid requirements. Though most of our clients are elders with Medicare insurance, the changes in Medicaid will affect some of our clients and our community and region as a whole.
- OCH acting director, Miranda Burger, met with Kimberly, Angie, and Chief McKern to discuss sustainability changes. As of July 1, 2028, current funding for our grant will end. The 2027 contract will be an 18-month contract, taking partners to the end of the funding cycle. Miranda openly shared OCH's plans, in development at this time, to continue.
- Quilcene Fire CARES continues to operate with a significant financial buffer, and we anticipate this will continue.

DISTRICT SECRETARY REPORT

Sec'y Bob Rewitzer

Payroll & Finance

- **Processed July payroll** on schedule.
- **Reconciled all accounts** successfully for the month of July.
- **DOR Excise Tax Account** was successfully activated, and a lengthy application was filed under SB 5814 to waive automatic penalties caused by DOR's own processing delays. Additionally, an appeal was submitted requesting a waiver from electronic payment mandates since the County Treasurer prohibits EFTs from our general claims account.
- **Tax Payments:** Consultation with the State Auditor's Office revealed that sales tax collections and leasehold excise tax payments must be treated as fiduciary transactions rather than District revenues or expenditures. Consequently, staff successfully reclassified these transactions back to 2024 and completed all necessary amendments to the associated Schedule 01 filings and annual reports.
- **Mobilizations:** Submitted reimbursement requests for two WSP mobilizations pertaining to the Railroad Fire and Bradeen Hill Fire.

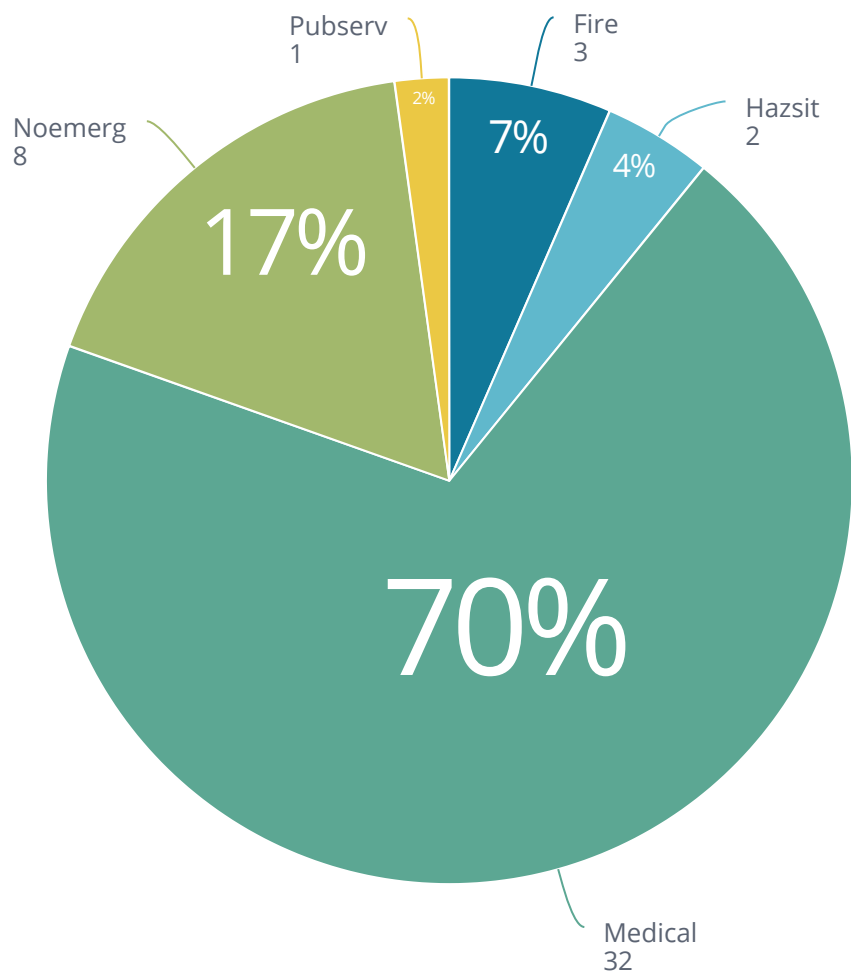
SharePoint

- Work continues to transition internal processes onto SharePoint, with current efforts focused on centralizing District SOPs to ensure real-time documentation access for all crews. Concurrently, staff are migrating project trackers into shared digital dashboards to streamline cross-department communication and improve visibility and oversight on active initiatives.

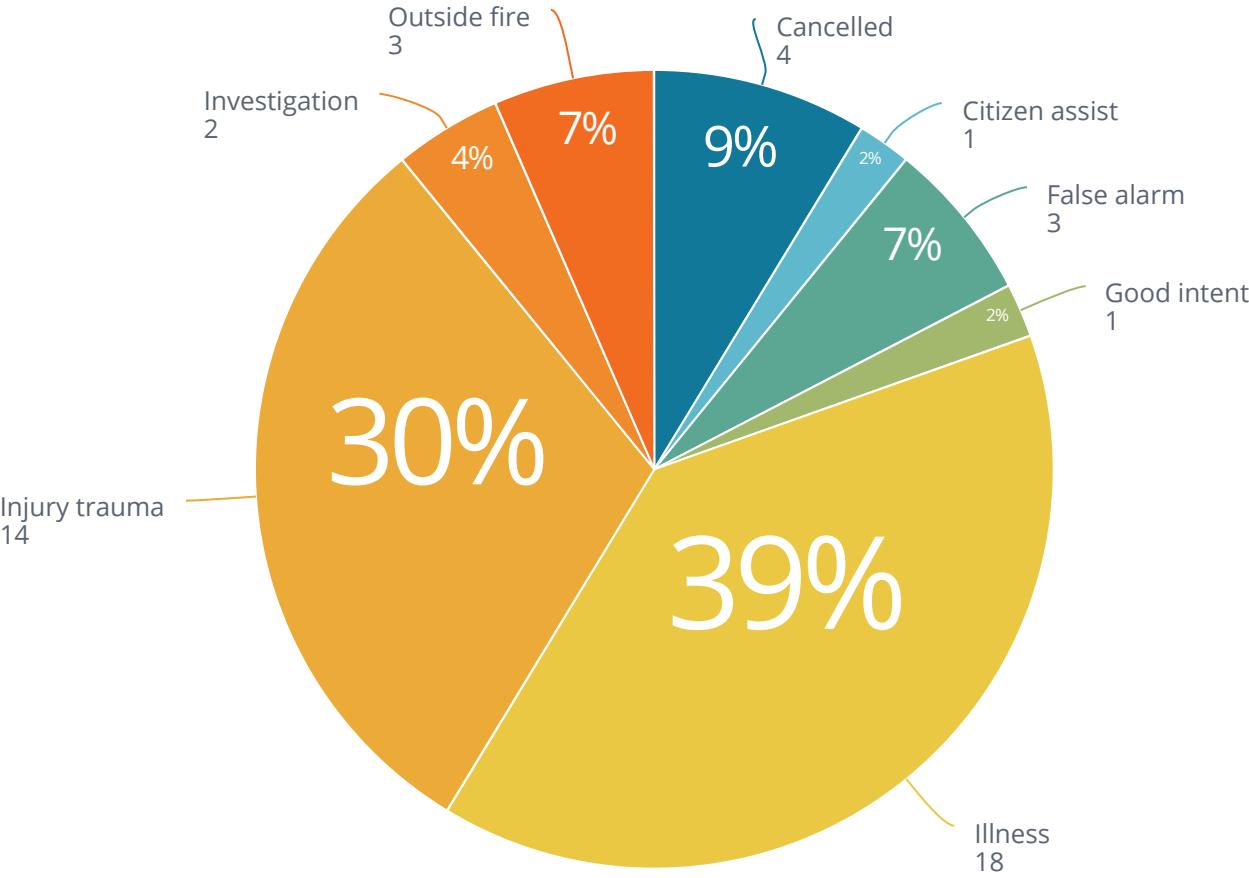
QFR Response Stats - July 2026

Total Incidents	Medical Incidents	Fire Incidents	Other Incidents	Mutual Aid
Count of Incidents 46	Count of EMS Calls 32	Count of Fire Calls 3	Count of Other Calls 11	Aid Given 23
Count of Exposures 0	Percent of EMS Calls 69.57%	Percent of Fire Calls 6.52%	Percent of Other C... 23.91%	Aid Received 8

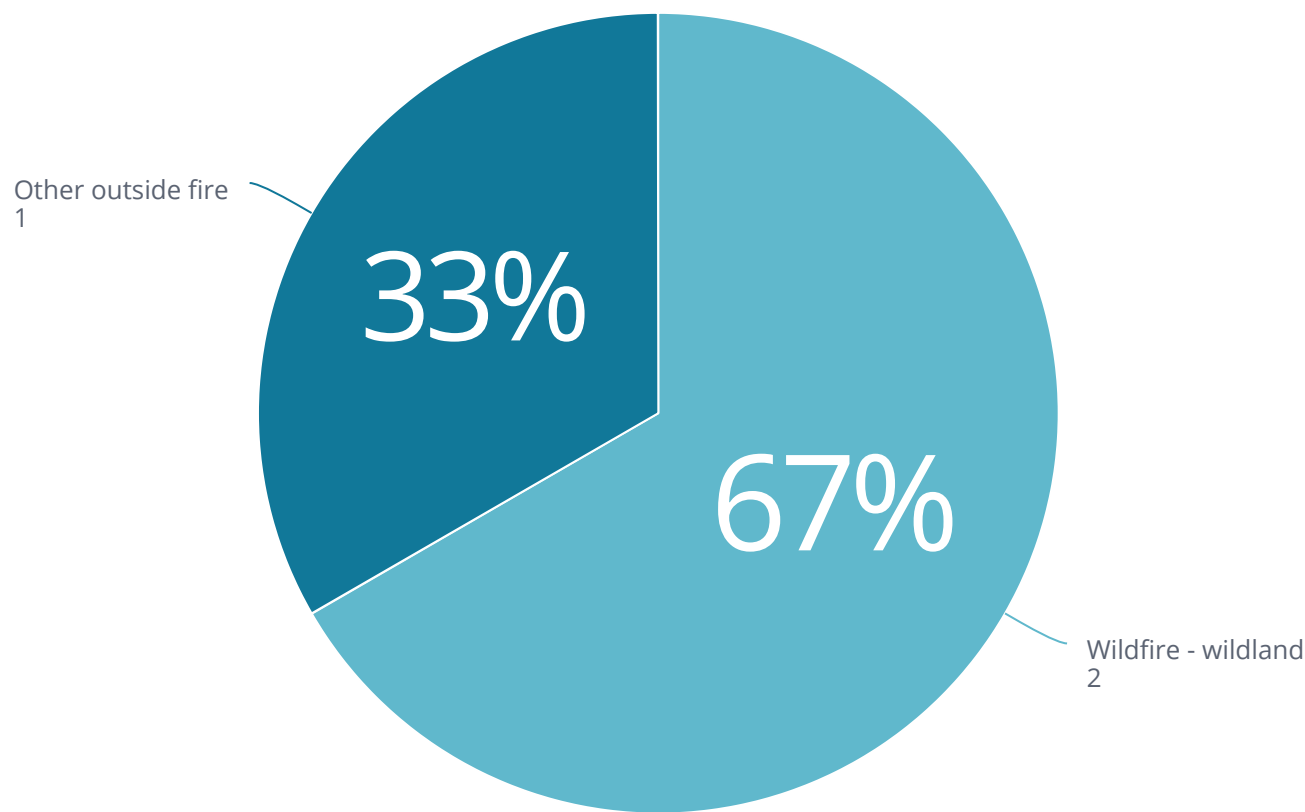
Incidents by Type



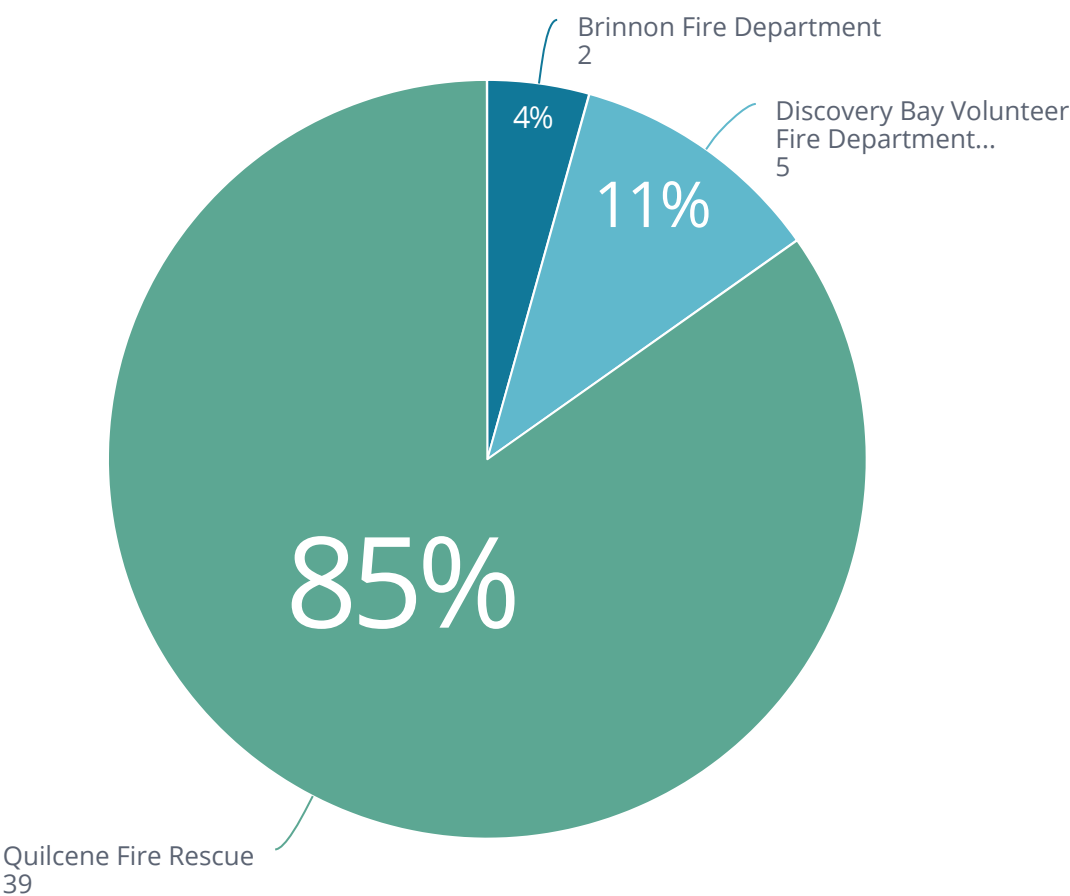
Incidents by Sub Category



Fire Incidents



Incidents by District



TREASURER'S REPORT

Fund Totals

Jefferson County Fire Distr #2

07/01/2026 To: 07/31/2026 Time: 09:17:41 Date: 08/06/2026 Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 662 600 71	664,627.49	83,603.22	83,354.67	664,876.04	0.00	0.00	0.00	664,876.04
040 EMS Fund 662 610 71	575,168.75	65,639.86	83,062.18	557,746.43	0.00	0.00	0.00	557,746.43
070 Capital (Reserve) Fund 662 631 71	2,774,827.77	7,519.14		2,782,346.91	0.00	0.00	0.00	2,782,346.91
	4,014,624.01	156,762.22	166,416.85	4,004,969.38	0.00	0.00	0.00	4,004,969.38

TREASURER'S REPORT

Account Totals

Jefferson County Fire Distr #2

07/01/2026 To: 07/31/2026 Time: 09:17:41 Date: 08/06/2026 Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
10 General @ JeffCo	540,489.55	167,629.00	168,812.75	539,305.80	0.00	0.00	539,305.80
20 General Payroll @1st Security	122,674.34	121,376.17	118,980.27	125,070.24	0.00	0.00	125,070.24
25 General Petty Cash @ US Bank	500.00	0.00	0.00	500.00	0.00	0.00	500.00
40 EMS @ JeffCo	576,132.35	65,639.86	84,025.78	557,746.43	0.00	0.00	557,746.43
70 Capital Projects @ JeffCo	2,774,827.77	7,519.14	0.00	2,782,346.91	0.00	0.00	2,782,346.91
Total Cash:	4,014,624.01	362,164.17	371,818.80	4,004,969.38	0.00	0.00	4,004,969.38
	4,014,624.01	362,164.17	371,818.80	4,004,969.38	0.00	0.00	4,004,969.38

TREASURER'S REPORT
Signature Page

Jefferson County Fire Distr #2

Time: 09:17:41 Date: 08/06/2026
Page: 3

07/01/2026 To: 07/31/2026

REVIEWED AND APPROVED



Preparer

8-6-2026

Date



Auditing Officer

8-8-2026

Date