



## Jefferson County Fire Protection District No. 2

Commissioner Art Frank  
Board Chair

Commissioner Melody Bacchus  
Commissioner Marcia Kelbon

P.O. Box 433, Quilcene, WA 98376 ■ 360-765-3333

---

### MINUTES of the REGULAR MEETING of the BOARD OF FIRE COMMISSIONERS held at BOB WILSON STATION 21 in QUILCENE, WA on January 22, 2024

#### ATTENDANCE:

Commissioner/Chair Frank  
Commissioner Bacchus  
Commissioner Kelbon  
Secretary Rewitzer  
Chief McKern  
Exec. Assistant Neuenschwander

Captain M. McCrehin  
Lt. Winn  
Temp Firefighter Torres  
Volunteer Grooms  
Caton White, IAFF Local 2032 (Zoom)

#### CALL TO ORDER:

Commissioner Frank called the regular meeting to order at 7:00 p.m.

#### PLEDGE OF ALLEGIANCE:

Lt. Winn led the pledge.

#### PUBLIC COMMENTS:

No comments.

#### APPROVAL OF AGENDA:

Commissioner Frank moved to accept the agenda with the addition of item 6. **Apparatus** under UNFINISHED BUSINESS. Commissioner Bacchus seconded. The motion carried unanimously.

#### APPROVAL OF CONSENT AGENDA:

Items listed below were distributed to the Board in advance for review and enactment in one motion. Commissioner Kelbon moved to approve the Consent Agenda. Commissioner Frank seconded. The motion carried unanimously.

1. **Approval of December 18, 2023 Regular Meeting Minutes**
2. **Approval of January 22, 2024 Vouchers in the Amount of \$140,337.49**
3. **Approval of Fire Mobilization Interagency Agreement with Washington State Patrol**

#### REPORTS:

Commissioners were provided with the Monthly Fire Chiefs Report, Treasurer's Report, Budget Position report, and District Secretary's Report. In addition:

- Chief McKern and Secretary Rewitzer reported information from a SAFER grant turndown webinar; only 7% of applications were funded and high population/call volume jurisdictions were given priority.
- Chief McKern reported that four employment applications have been received for the 3<sup>rd</sup> temp hire firefighter position authorized in the 2024 budget.
- Staff reported the issue with a slight chassis lean in Tender 21 is apparently due to how it is parked and is not a safety or operational concern.
- Captain McCrehin reported that an expected bid for window replacement was just received, and now another potential contractor has expressed interest in bidding on the project.

- Lieutenant Winn reported on ESO applications and showed off the new Lucas CPR device which is not able to be used yet due to accessories being on backorder. Commissioners commented that the warranty period should not start until the unit is fully functional.
- Commissioner Kelbon reported that Clallam Fire District 3 has hired an additional mechanic and may be a potential resource for apparatus repairs. Regarding the current legislative session, the only issues of concern to the Olympic Peninsula Commissioners Association are timber related.
- Commissioner Frank commended Lt. Winn and Temp FF Torres for their response during the recent icy, frigid weather. He would like future Wildland reports to include a column identifying whether the incident occurred in or out of the District.
- Commissioners discussed the expense of FF1 and EMT training for volunteers and reiterated the need for evidence of commitment before District investment.

#### **CORRESPONDENCE**

No correspondence.

#### **UNFINISHED BUSINESS:**

1. **Station 21 Facilities** – *This item was addressed by staff during REPORTS.*
2. **DNR Trust Lands** – Commissioners were provided with information regarding a DNR timber auction in December involving State Forest Transfer Trust land (Last Crocker Sorts) that should provide revenue in the coming year. Commissioner Kelbon reported that information requested from DNR's Bob Winslow has not been received.
3. **PUD Easement** – No response from PUD following the last meeting. Item tabled.
4. **Rental House** – Action deferred pending completion of remodeling. Commissioners requested the current lease agreement for review at the next meeting.
5. **Chief Contract** – Action deferred pending further review. The existing agreement expires March 31, 2024.
6. **Apparatus** – Discussion regarding brush trucks and replacement of Brush 22. Commissioners reviewed a report from Captain McCrehin that identified several options involving B21 and B22. Consensus was to purchase a brush truck specifically intended for Coyle. Captain McCrehin will obtain quotes for a capital budget request for review at the next meeting.

#### **NEW BUSINESS:**

1. **Policy 1007 Payroll Records** – Secretary Rewitzer presented a draft policy to provide guidance on payroll practices. Commissioner Frank moved to adopt the policy. Commissioner Bacchus seconded. The motion carried unanimously.

#### **SEMINARS/CONFERENCES/SPECIAL EVENTS:**

Commissioner Kelbon and Chief McKern will attend WFCOA Legislative Day on January 23, 2024 and have meetings scheduled with Senator Van De Wege, and Representatives Chapman and Tharinger.

#### **GOOD OF THE ORDER:**

Nothing to report.

**EXECUTIVE SESSION:**

A 5 minute Executive Session was called at 7:58 p.m. per RCW 42.30.110(1)(g) to review the performance of a public employee. The meeting was called back to order at 8:03 p.m. No action was taken during the session.

**ADJOURNMENT:**

The meeting was adjourned at 8:03 p.m.

**ATTACHMENTS:**

**General Certificate for Claims:** 1/5/2024 Payroll Check Register.

1/22/2024 Claims Check Register.

**Reports:** December 2023 Monthly Fire Chief’s Report

December 2023 Treasurer’s Report

**APPROVED** this 12<sup>TH</sup> day of FEBRUARY, 2024 by the Board of Fire Commissioners of Jefferson County Fire Protection District No. 2, then signed by those members present at the meeting:

BOARD OF FIRE COMMISSIONERS  
JEFFERSON CO. FIRE PROTECTION DIST. #2

  
ART FRANK, Commissioner/Chair

  
MELODY BACCHUS, Commissioner

  
MARCIA KELBON, Commissioner

ATTEST:

  
ROBERT REWITZER, District Secretary

# CHECK REGISTER

Jefferson County Fire Distr #2

Time: 17:20:32 Date: 01/02/2024

01/05/2024 To: 01/05/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
5	01/05/2024	Payroll	20	EFT	Lynne Cassella-Blackburn	1,404.51	2023.12 Payroll
11	01/05/2024	Payroll	20	EFT	Kimberly Kinser	457.13	2023.12 Payroll
12	01/05/2024	Payroll	20	EFT	Sophia Knutzen	55.41	2023.12 Payroll
16	01/05/2024	Payroll	20	EFT	Krystal McCrehin		2023.12 Payroll
17	01/05/2024	Payroll	20	EFT	Mark A McCrehin	4,675.00	2023.12 Payroll
18	01/05/2024	Payroll	20	EFT	Timothy M McKern	6,660.26	2023.12 Payroll
19	01/05/2024	Payroll	20	EFT	Timothy Mickelson	55.41	2023.12 Payroll
22	01/05/2024	Payroll	20	EFT	Robert J Rewitzer	2,956.75	2023.12 Payroll
23	01/05/2024	Payroll	20	EFT	Nicholas Singleton	4,087.32	2023.12 Payroll
24	01/05/2024	Payroll	20	EFT	Tyson J Svetich	3,270.62	2023.12 Payroll
26	01/05/2024	Payroll	20	EFT	Zachary D Torres	3,287.91	2023.12 Payroll
27	01/05/2024	Payroll	20	EFT	Kevin R Winn	4,170.38	2023.12 Payroll
28	01/05/2024	Payroll	20	EFT	HRA VEBA - YA20437	700.00	Pay Cycle(s) 01/05/2024 To 01/05/2024 - HRA VEBA
29	01/05/2024	Payroll	20	EFT	US Treasury	4,872.70	941 Deposit for Pay Cycle(s) 01/05/2024 - 01/05/2024
30	01/05/2024	Payroll	20	EFT	WA Dept of Retirement Systems	5,366.54	Pay Cycle(s) 01/05/2024 To 01/05/2024 - LEOFF2; Pay Cycle(s) 01/05/2024 To 01/05/2024 - PERS2
31	01/05/2024	Payroll	20	EFT	WA Employment Security Dept-LTCA	785.60	Pay Cycle(s) 10/01/2023 To 12/31/2023 - LTCA
32	01/05/2024	Payroll	20	EFT	WA Employment Security Dept-PFMLA	788.42	Pay Cycle(s) 10/01/2023 To 12/31/2023 - PFMLA
33	01/05/2024	Payroll	20	EFT	WA Employment Security Dept	227.18	4th Quarter Unemployment: 10/01/2023 - 12/31/2023
1	01/05/2024	Payroll	20	1413	Chloe G Austin	13.85	2023.12 Payroll
2	01/05/2024	Payroll	20	1414	Melody Bacchus	117.46	2023.12 Payroll
3	01/05/2024	Payroll	20	1415	David Blohm	27.70	2023.12 Payroll
4	01/05/2024	Payroll	20	1416	Ken Brotherton	290.90	2023.12 Payroll
6	01/05/2024	Payroll	20	1417	Roland Faragher-Horwell	69.26	2023.12 Payroll
7	01/05/2024	Payroll	20	1418	Art Frank	117.46	2023.12 Payroll
8	01/05/2024	Payroll	20	1419	Thane Grooms	290.90	2023.12 Payroll
9	01/05/2024	Payroll	20	1420	Kristina M Heidt	122.57	2023.12 Payroll
10	01/05/2024	Payroll	20	1421	Marcia Kelbon	117.46	2023.12 Payroll
13	01/05/2024	Payroll	20	1422	Viviann Kuehl	83.11	2023.12 Payroll
14	01/05/2024	Payroll	20	1423	Oscar Levine	526.39	2023.12 Payroll
15	01/05/2024	Payroll	20	1424	Andrew J Lewis	83.11	2023.12 Payroll
20	01/05/2024	Payroll	20	1425	Brady T Palmer	484.84	2023.12 Payroll
21	01/05/2024	Payroll	20	1426	James L Pinks	193.93	2023.12 Payroll
25	01/05/2024	Payroll	20	1427	Ryan Tillman	249.34	2023.12 Payroll
34	01/05/2024	Payroll	20	1428	IAFF Local 2032	255.00	Pay Cycle(s) 01/05/2024 To 01/05/2024 - Union Dues
35	01/05/2024	Payroll	20	1429	Nationwide Retirement Solutions	1,717.50	Pay Cycle(s) 01/05/2024 To 01/05/2024 - 457 Plan; Pay Cycle(s) 01/05/2024 To 01/05/2024 - 457 Plan Roth
36	01/05/2024	Payroll	20	1430	Trusteed Plans Service Corporation	9,091.93	Pay Cycle(s) 01/05/2024 To 01/05/2024 - Medical; Pay Cycle(s) 01/05/2024 To 01/05/2024 - Dental
37	01/05/2024	Payroll	20	1431	WA Dept of Labor & Industries-FD2	8,646.46	4TH Quarter L&I: 10/01/2023 - 12/31/2023

# CHECK REGISTER

Jefferson County Fire Distr #2

Time: 17:20:32 Date: 01/02/2024

01/05/2024 To: 01/05/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 General Fund	662 600 71		36,216.93	
			040 EMS Fund	662 610 71		30,103.38	
						<hr/>	
						66,320.31	Payroll: 66,320.31

## CHECK REGISTER REPORT

**PURPOSE:** Check one.

**PAYROLL:** No General Certificate required.\*

*BARS Codes for Payroll Checking Account reimbursement Claims:*

General Fund: 589.99.00.000.1 Payroll Clearing--GEN

EMS Fund: 589.99.00.000.4 Payroll Clearing-EMS

**CLAIMS:** Required--General Certificate.\*

*Robt Rewitz*

*1-2-2024*

Preparer

Date

*Smucker*

*1-3-2024*

Auditing Officer

Date

## GENERAL CERTIFICATE FOR CLAIMS (not required for Payroll)

In accordance with RCW 52.16.050 (3), I certify that the Board of Commissioners for Jefferson County Fire Protection District No 2 has audited, reviewed and approved the payrolls and bills giving rise to the warrants included in this Register.

I further certify that the County Treasurer is authorized to pay these warrants.

*CW Fink*

*1-22-24*

Chair (or Acting Chair) of the Board of Fire Commissioners

Date

\* **Note:** District Procedure 805 *Issuance of Warrants by the District* allows or requires the following:

Paragraph 805.3 authorizes Payroll to be paid without approval of the Commission.

Paragraph 805.4 requires Commission approval of Claims (including Payroll Reimbursements) in advance of payment.

# CHECK REGISTER

Jefferson County Fire Distr #2

Time: 08:42:41 Date: 01/22/2024

01/01/2024 To: 01/31/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
39	01/22/2024	Claims	10	EFT	Systems Design West LLC		Correction
40	01/22/2024	Claims	10	621116	AT&T Mobility	543.98	Monthly Cellular Service
41	01/22/2024	Claims	10	621117	Boundtree Medical LLC	621.05	Monthly Medical Supplies
42	01/22/2024	Claims	10	621118	Canon Financial Services, Inc	54.44	Monthly Printer Lease
43	01/22/2024	Claims	10	621119	Costco Wholesale Membership	120.00	Annual Business Membership
44	01/22/2024	Claims	10	621120	EMS Connect LLC	96.50	Monthly EMS Training
45	01/22/2024	Claims	10	621121	EMS Special Agency Fund	306.00	Monthly Ambulance Transport Fee
46	01/22/2024	Claims	10	621122	ESO Solutions, Inc.	197.76	Checklists Module
47	01/22/2024	Claims	10	621123	East Jefferson Fire Rescue	7,350.00	Quarterly ALS Service
48	01/22/2024	Claims	10	621124	Good Man Inc	111.57	Monthly Restroom Service
49	01/22/2024	Claims	10	621125	Greentree Communication Inc	1,963.80	Annual Radio Repeater Service
50	01/22/2024	Claims	10	621126	JC Auditor	1,571.34	Election Cost 11-7-2023
51	01/22/2024	Claims	10	621127	JC Dept of Public Works	776.01	Monthly Fuel
52	01/22/2024	Claims	10	621128	JC Fire District #2 Payroll	66,320.31	2024.01.05 Payroll Reimbursement
53	01/22/2024	Claims	10	621129	Jamestown Networks	458.41	Monthly Internet & Phone
54	01/22/2024	Claims	10	621130	Jefferson Propane	1,563.75	Monthly Propane
55	01/22/2024	Claims	10	621131	Timothy M McKern	100.00	Monthly Personal Device Stipend
56	01/22/2024	Claims	10	621132	Murrey's Disposal Co Inc	52.54	Monthly Garbage Service
57	01/22/2024	Claims	10	621133	Olympic Springs Inc	48.82	Monthly Drinking Water
58	01/22/2024	Claims	10	621134	Pacific Office Equipment	678.15	Monthly Printer & Computer Support
59	01/22/2024	Claims	10	621135	PageFreezer Software, Inc.	2,404.08	Annual Social Media Archiving
60	01/22/2024	Claims	10	621136	Peninsula Pest Control Inc	327.31	Quarterly Pest Control & Rental House Pest Control
61	01/22/2024	Claims	10	621137	Stryker Flex Financial	22,113.06	Annual Cot & Load System
62	01/22/2024	Claims	10	621138	Stryker Sales, LLC	18,723.61	LUCAS 3 Tool
63	01/22/2024	Claims	10	621139	US Bank	1,971.01	3299 - Fuel Separator for A21; 3299 - Maint Items for E21 & U21; 3299 - UNIFORM NAME TAPES; 3299 - Toilet Paper; 3299 - Keyless Lock for Crew Quarters; 3299 - Garbage Bags; 5799 - Credit for Undeliver
64	01/22/2024	Claims	10	621140	VFIS	4,329.00	Quarterly Portfolio Policy
65	01/22/2024	Claims	10	621141	VFIS	2,307.00	Quarterly Commercial Auto Policy
66	01/22/2024	Claims	10	621142	WA Dept of Revenue	51.36	Leasehold Excise Tax
67	01/22/2024	Claims	10	621143	Washington Fire Chiefs	80.00	Legislative Day Conference
68	01/22/2024	Claims	10	621144	Washington Fire Commissioners Assn	1,500.00	Annual Association Membership
69	01/22/2024	Claims	10	621145	Washington State Department of Revenue	218.77	Use Tax
70	01/22/2024	Claims	10	621146	Washington State Fire Fighters Assn	100.00	Annual Association Membership
71	01/22/2024	Claims	10	621147	Wave Broadband	214.10	Monthly Cable Internet
72	01/22/2024	Claims	10	621148	Systems Design West LLC	563.76	Monthly EMS Billing Service
73	01/22/2024	Claims	10	621149	Systems Design West LLC	2,500.00	MGADC Consulting

001 General Fund 662 600 71  
040 EMS Fund 662 610 71

	47,284.43		
	93,053.06		
	140,337.49	Claims:	140,337.49

**CHECK REGISTER**

Jefferson County Fire Distr #2

Time: 08:42:41 Date: 01/22/2024

01/01/2024 To: 01/31/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
-------	------	------	--------	-------	----------	--------	------

**CHECK REGISTER REPORT**

**PURPOSE:** Check one.

**PAYROLL:** No General Certificate required.\*

*BARS Codes for Payroll Checking Account reimbursement Claims:*

General Fund: 589.99.00.000.1 Payroll Clearing--GEN

EMS Fund: 589.99.00.000.4 Payroll Clearing-EMS

**CLAIMS:** Required--General Certificate.\*

Robt Revison 1-22-2024  
 Preparer Date

[Signature] 1-22-2024  
 Auditing Officer Date

**GENERAL CERTIFICATE FOR CLAIMS** (not required for Payroll)

In accordance with RCW 52.16.050 (3), I certify that the Board of Commissioners for Jefferson County Fire Protection District No 2 has audited, reviewed and approved the payrolls and bills giving rise to the warrants included in this Register.

I further certify that the County Treasurer is authorized to pay these warrants.

[Signature] 1-22-24  
 Chair (or Acting Chair) of the Board of Fire Commissioners Date

\* **Note:** District Procedure 805 *Issuance of Warrants by the District* allows or requires the following:

Paragraph 805.3 authorizes Payroll to be paid without approval of the Commission.

Paragraph 805.4 requires Commission approval of Claims (including Payroll Reimbursements) in advance of payment.



# QUILCENE FIRE RESCUE

MONTHLY FIRE CHIEFS REPORT

For  
December 2023

## Our Mission

*"Provide competent and professional fire, rescue, and medical services to the citizens and visitors of Quilcene and Coyle while ensuring the safety, education, and well-being of its members."*

## Our Vision

*"Provide services to the Quilcene and Coyle communities in the form of fire, rescue and medical incident responses, and public safety, fire prevention and public affairs. These services will be provided in an environment of inclusion of all its members and the communities."*

## Our Core Values

The five QFR Core values in priority order are:

1. FIREFIGHTER SAFETY
2. FIRE PREVENTION & PUBLIC EDUCATION
3. EFFICIENT OPERATIONS
4. PROFESSIONAL BEHAVIOR
5. CLEAR POLICY /CONCISE PROCEDURE

*"We serve to save"*



**Governance and Administration:**

- JeffCom Hiring Staff is the Key focus and bringing back up to safe levels, Working on equipment upgrades needed.
- CARES Volunteer Program – Kimberly, Lynne and Kevin and the team are making great strides and moving this program forward. Believe and Recovery staff have been an asset.

**Goals and Objectives:**

- Windows and exterior painting Station 21 Crew Quarters , Rental , and Admin
- AFG Safer 2022 reapply in Spring 2024 when it opens.
- Crew Quarters interior painting nearing completion.  
Apparatus Committee working hard on a plan for the future. (See Mark's Report)
- Current Staff Officers will be advancing to EMT-A by June 2024

**Financial Resources:**

- GEMT funds still rolling in and working with BIAS and changes to non-transport side
- EJFR ALS Contract review ongoing transports in respective rigs. So far all is going well.

**Physical Resources and Quality of Life (QOL):**

- Lucas CPR device in place for the pilot project that will end soon. We received our New Lucas Tool just waiting for the charger to be put in service.
- Working with staff on potential apparatus replacement plan for next few years.

**Health and Safety**

- Review of Policies and Safety programs – Safety Committee working on updating the SIP and APP plan for adoption and forward to the FIIRE program
- FIIRE Program update – VAP survey complete and working on RTW, Risk Assessment, other safety topics. We have completed and starting on 3<sup>rd</sup> quarter 2<sup>nd</sup> year requirements. There will also be a 3<sup>rd</sup> year to this program as well. We will be putting in for a lifting device next year.

**Essential Resources**

- Policy & Procedure- Lexipol- QFR Policy consolidation ongoing and review critical ones for daily OPS
- We are moving forward with Action Training for EMS and Fire programs.

**External Relationships**

- Working with Jeffcom on new CAD program that included response plans, Crew Force
- We are putting together for Social Media Buzz about Weather Changes

**Fire Prevention**

- Community Risk Reduction programs along with Countywide CWPP plan
- Working with Coyle Area on Road Access and Addressing – partnership with DCD

### **Apparatus Readiness:**

- I have completed a report regarding the potential purchase of brush trucks to Commissioner/Chair Art Frank. This report details 2 separate apparatus and their applications vs. needs to QFR.
- Oil/filters change completed on the Dodge Ram Aid Unit.
- T21 was experiencing a substantial lean to the front driver's side. Once the Apparatus had arrived at NKFR the lean had dissipated. NKFR technicians inspected and determined that because the Apparatus Bay at Station 21 is extremely uneven, and this is possibly causing a "memory" in the suspension. NKFR technicians recommend more driving time.
- FF/EMT Zak Torres will be taking over apparatus maintenance. I will put him in contact with NKFR technicians as well as any other contacts regarding apparatus maintenance.

### **Training and Competency:**

- I have spoken with Action Training Support and gone through their training for the online training site. Emails have been sent to members that will allow them to log in and build their profile. Users will have access to all courses. However, there will be specific courses that will be assigned that will allow hands-on training to follow each course. Monthly, Action Training will send a report to CAPCE for EMS continuing education credits.
- East Jefferson EMT class has begun. Our volunteer, Ken Brotherton, is enrolled in the course. Ken reports that the class is going well, and he is grateful for the opportunity.
- Various EMT's participated in the EMT Skills Day hosted by Station 51.

### **Physical Resources and Quality of Life:**

- I have received 2 bids for window replacement both at the Rose St. rental as well as the Crew Quarters. I expect to have the bids reworked with a better breakdown of parts and labor by Monday the 22<sup>nd</sup>.

### **QFR Events:**

- Currently, QFR has no scheduled events for the month of January.

### **D.O. Coverage:**

- I was able to provide Duty Officer coverage later in the month of December. I look forward to assisting with more coverage in the future.

### **Notes:**

- IAFF Local 2032 was able to meet with Chief McKern regarding the temporary hire employees. We can move forward with the current contract in place. Local 2032 is willing and anxious to assist QFR with our Levy in August. They are also able to assist us with the hiring process of our 3<sup>rd</sup> member if needed.

- I have met with 1 of our 2 new applicants. He came to Station 21 to ride along, once with C shift and once with B shift. He seems excited about the prospect of working with QFR and developing his skills as a Fire Fighter and EMT. I will reach out to the other applicant to possibly schedule another ride along.
- On Jan. 13 QFR was toned to a structure fire. The Duty Crew was on a previous aid call to Bear Rd. I was able to respond with E21 and extinguish the fire that penetrated the exterior of the home. With assistance from FF/EMT Torres and District 4 we were able to complete extinguishment, overhaul and ventilation. The Homeowners were very grateful for our response and a quick stop.

**Mileage Report**

Apparatus Type	ID	Vehicle Number	Mfg Dt	Age		In Svc		Rpt Dt		Avg Ann	
				In Yrs	In Svc Dt	Miles	In Svc Hrs	Miles	Hrs	Miles	Hrs
11 - Engine	E22	96.Ford.55851C.2430	1996	28	1/1/1999	Unknown	Unknown	28,059	N/A	1,000	N/A
11 - Engine	E21	05.Freightliner.82171C.1149	2005	19	3/26/2007	Unknown	Unknown	42,131	2,076	2,211	109
16 - Brush Truck	B22	95.Ford.36251C.4130	1995	29	9/6/1995	0	Unknown	30,221	N/A	1,079	N/A
16 - Brush Truck	B21	08.Ford.B4486C.6274	2008	16	10/24/2016	Unknown	Unknown	76,173	N/A	4,745	N/A
24 - Tanker or Tender	T21	18.Freightliner.71820C.8029	2018	6	8/15/2018	0	Unknown	6,209	362	1,242	60
60 - Support Apparatus	U21	05.Chev.91128C.9239	2005	19	Unknown	Unknown	N/A	196,900	N/A	10,335	N/A
60 - Support Apparatus	U22	08.Ford.A2604C.1351	2008	16	1/1/2008	0	N/A	121,879	N/A	7,617	N/A
75 - BLS Unit	A212	16.GMC.B6128C.2830	2016	8	9/20/2016	0	N/A	52,357	2,107	7,480	262
75 - BLS Unit	A21	18.Dodge.C6410C.6370	2018	6	3/14/2019	0	N/A	57,998	1,150	14,500	190
92 - Chief Officer Car	C202	05.Chev.B3139C.1967	2005	19	3/30/2016	Unknown	N/A	111,073	N/A	5,830	N/A
92 - Chief Officer Car	C201	20.Ford.B7209C.2336	2020	4	3/16/2020	0	N/A	46,344	N/A	15,448	N/A

**Significant Events and Service Delivery:**

- On 12/14/2024 We responded to a fire involving logging equipment.

**Training and Competency:**

- N/A

**Physical Resources and Quality of Life:**

- Our new LUCAS Device has arrived but is not in service. The charger is on backorder, and we need Stryker to connect our new device to LIFENET. Until then we will still utilize the Demo device until ours is in service.
- Our CPR/First Aid classes to the City of Port Townsend and Coast Seafood went great!
- Our ESO patient data transfer link with the other Jefferson agencies has been completed and is working great. This allows us to share patient data with our mutual aid partners on calls, ensuring accurate patient information between the agencies.
- We have the Checklist module now in ESO. This will allow us to create checklists for rig checks, gear checks, etc.
- Stryker completed our annual LifePak Maintenance and replaced one of our BP Cuff hoses.
- With help from Capt. McCrehin and Lt. Singleton we are working on transferring all our assets from Emergency Reporting to ESO. We are rebuilding the inventory system so it is accurate going forward on ESO.
- Our QFR CARES Program is still going great. Kimbely has left for Mexico and Lynne has stepped up to take over her visits while she is gone.
- I have been attending the monthly Jeffcom User Meetings to voice any questions, comments, issues, or concerns QFR has when it comes to working with our Jeffcom partners and topics regarding response and dispatch.

**Staffing (next 30 days):**

- I have no vacation planned for the Month of January.

**Significant Events and Service Delivery:**

- C-Shift responded to a total of 18 incidents during the month of December. Notable incidents include:
  - Responded just prior to shift change in T21 for a structure fire with exposures in Brinnon. This was a lived-in shed-type structure with no injuries to the two adult tenants. BFD efficiently extinguished with minimal damage to exposures.
  - Responded to the area of Fish Hatchery Rd for a large maple tree fully blocking the highway during a windstorm. Assisted WSP and bystanders in creating a plan for clearing the tree from the roadway before having to clear for a single vehicle MVC.
  - Responded to Highway 104 at Center Rd. for single vehicle MVC. The driver and passenger were uninjured, through shaken from airbag deployment. It appeared the cause was a large, metal transfer case that had fallen from another vehicle and was in the roadway.
  - Responded to ALS-CPR at the Quilcene Village Store for a suspected overdose. The patient was in respiratory arrest with strong pulses and was provided ventilatory assistance with good effect prior to Naloxone administration. Patient successfully resuscitated and transported to JHC for observation and further treatment.
  - Responded to Dabob Rd. for a vehicle in the ditch. We arrived on scene to find a vehicle tipped into a deep ditch and unoccupied. The driver returned within a few minutes with a friend and friend's truck. The driver was uninjured, and we assisted with traffic control while the vehicle was recovered from the ditch.
- Final water usage report for 2023 sent to PUD with approximately 4,000 gallons used between incidents, maintenance, training in December.
- End of 2023 water usage totals from Quilcene and Coyle PUD water system (gallage roughly approximated based on apparatus tank size):
  - Incidents: 32,000 gallons.
  - Training: 10,500 gallons.
  - Maintenance/testing: 12,000 gallons.

**Total:** 54,500 gallons.

  - 5,000 gallons used from Coyle.

**Apparatus Readiness:**

- Ladder and hose testing: FF/EMT Svetich is in the process of auditing records, locating inventory, and will begin the process of adding records to ESO soon.
  - The same process will take place for hand tools, nozzles, and hose appliances. Additionally, he will be starting the hand tool restoration project that has been on my to-do list for a while but has not started.

- Received WSRB apparatus inventory check list and will be filling out to ensure standards are met. Detailed WSRB preparation report to follow in the coming months.

### **Training and Competency:**

- EMT Oscar Levine is recently finished his last couple of skills trainings and checkoffs on his EMT fundamentals sheet. A quick review of all skills will be covered to ensure retention before he is signed off and referred to Captain McCrehin for the final assessment and signature. Levine is approx. 85% complete with his FGS fundamentals and the remaining items include hose fundamentals, ladder fundamentals, and pump operations on pumping apparatus. Expected completion is dependent on available training time on shift but is expected within the next couple of weeks.
  - Trained on and signed off to begin using new protocol skills that require additional training by EMS evaluator: protocol overview, scope of practice, CPAP, I-Gel, nebulizers, and new medications not included in EMT class curriculum; Albuterol, Ipratropium Bromide, Oxymetazoline, Diphenhydramine, and Ondansetron.
- Volunteer Brady Palmer has been dedicating time after his full-time job to come in on shift and refresh on FF1 and HazMat skills. We will be training him in house on all aspects of the fire academy to prepare him to challenge his FF1 test. This will be done using the online IFSTA course to track his PowerPoint completion, quizzes, tests, and skills review.
- Planning for the 2023 Wildland RT-130 refresher has started. The goal will be to hold an incident scenario refresher that can also be used as a field day for county personnel looking to obtain their initial Red Card qualification. On top of the usual refresher skills, training is expected to include live fire with low complexity burn operations and a medical scenario with Airlift Northwest. Details to follow in the coming months
- Completed quarterly MCO training with BFD that covered pumping, water supply, hose lays, SCBA throws for time, and general interoperability training. We are planning more with BFD C-Shift.
- Working on a self-directed EMS evaluator class and will submit WA DOH EMT recertification application when complete.
  - 2023 IV stick log sent to Dr. Carlbom and Colleen Rodrigues.
- All EMS Connects are complete for C-Shift personnel.
- The 2023 QFR wildfire response spreadsheet has been sent to DNR to maintain currency for all Red Carded QFR personnel.
  - Working to renew Volunteer FF/PM Ryan Tillman's Red Card, which has lapsed and requires additional documentation from his previous employment at Clallam Fire District 3.
- Volunteer Ken Brotherton has been set-up with the online courses to obtain his initial wildland Red Card. He will complete these courses and start on his wildland training after he completes EMT class.

- Actively researching AEMT class. Working with Chief McKern on the possibility of skills endorsement training in lieu of a whole class.
- Elected president of the Jefferson County EMS Council Subcommittee for EMS training. Will be working with MSO Tammy Ridgway and FF/EMT Jenni Glasco to assess, organize, and provide recommendations on future county EMS skills training.
- Honored to have the opportunity to join the Northwest Region EMS Protocol review committee. EMS protocols are reviewed and updated every few years. The first meeting is set for January 5<sup>th</sup> to outline the expectations and review process. Updates to follow.
- Completed employee performance evaluation for FF Svetich and turned in to Chief McKern for review.
- Completed my employee performance evaluation and reviewed with Chief McKern.
- CPAT prep fitness plan for FF Svetich continues and is going well.
- Teaching review of pelvic injuries and pelvic binding skills at the county EMS skills day on January 6<sup>th</sup> at Station 51.
- My Wildland Engine Boss task book has expired as I was unable to get out on a fire in Eastern Washington with multiple operational periods for my final task sign off. Chief McKern will be renewing the PTB and the goal is to have that completed by the end of the 2024 wildland season.

**Physical Resources and Quality of Life:**

Status quo:

- I am working to create an annual small engine check list and the annual small engine maintenance for QFR will start soon.
- FF/EMT Svetich will be assigned designee of all hose, appliances, ladders, and hand tools which includes oversight of annual 3<sup>rd</sup> party testing. An announcement to QFR personnel with changes will be made soon for everyone's situational awareness.
- Inventory of PPE and Equipment in to ESO has started and will be completed in the next couple of months prior to the WSRB review.

**Staffing (next 60 days):**

- NTR.

**Other:**

- Please see below for the 2023 Wildland Report and the Wildland Response spreadsheet.

## 2023 Wildland Report

In 2023, Quilcene Fire Rescue responded locally to 38 incidents that involved fire in natural vegetation, more than doubling the previous year's responses of 18. This incident data includes only QFR responses in our own district and mutual aid to other districts and does not include data from Chief McKern's Wildland deployments with his IMT; that data will be provided in January's officers report.

A total of 14.5 acres burned between the 38 incidents. The majority of which were illegal burns during fire restrictions or involved powerlines as an ignition source for natural vegetation and are counted as 0.1 acres burned. Two of these fires occurred during peak burn season and had potential to grow much larger than their final containment:

1. August 1<sup>st</sup>, 2023, the EJFR Beaver Valley Fire started off Highway 19 and quickly burned up a steep hill through brush understory, timber, old slash, and new slash. Fire behavior was exacerbated by wind and pushed up the hill with flame lengths too high to engage directly with hose lines while still threatening residential structures and timber. The fire jumped fuel breaks on its way up the hill and forced an engine company to retreat to a safe area, reevaluate, and attempt to hold at the next fire break while waiting for air assets to arrive and drop water. The QFR duty crew responded to the initial tone with B21 and assisted in initial attack. Multiple other off-duty QFR personnel responded throughout the first hour and forward progress was finally stopped at approximately 3 acres without injuries or structures lost. Off-duty QFR personnel assumed control of B21 to relieve duty crew to Station 21 and continued to work while hired by DNR to mop-up through the night and returned the next day for an additional shift. This fire showed unusually aggressive behavior for our area and served as a good reminder that when conditions are right, fires will run rapidly in Western WA.
2. August 22<sup>nd</sup>, 2023, the QFR Lords Lake Fire (at the end of Penny Creek Rd) was initially reported to Station 21 as a smoke investigation seen due South from the hill on Lords Lake Loop Rd. B21 responded to the reporting parties address to get eyes on and confirmed a large column of smoke approximately 1 mile South in the Penny Creek area estimated at 3 acres with moderate fire activity. QFR crews were challenged by pinpointing location but found access with the help of JCSO's drone, operated by Gordan Tamura. B21 arrived on scene to find an approx. 3 acre fire which was driven by gusty, shifting winds burning in slash and running towards the timber to the Northwest. Fire behavior and flame lengths were assessed to be unsafe to engage directly with hose lines and B21 worked to hold fire from jumping the logging road while mutual aid fire district, DNR, and Forest Service resources were en route. Shifting winds made holding at the road a challenge as B21 needed to disengage to move to a safe area two times. Forward progress of the fire was put in check by air asset water drops and the fire was lined by a bulldozer so engine crews could work to deploy hose lines for containment at 6 acres. DNR hired T21 to return the next day for supplying mop-up operations.



Unfortunately, QFR apparatus were unable to deploy on state mobilization fires to Eastern Washington due to staffing. It is my hope for 2024 that QFR and BFD resources can deploy on larger fires in the state to gain valuable experience on higher complexity fires and for higher qualifications.



Yearly Incident number	QFR Incident	Date	Class of Fire Size	Total Acres Burned	Red Carded Responders	Remarks
1	2023-4	1/6/2023	A	0.1	McCrehin- FFT1/ICT5, McKern- PIOF, Singleton- ENGB(t), Svetich- FFT1/ICT5	Large, fully involved 5th wheel trailer parked underneath fir and cedar tree canopy with exposure.
2	2023-12	1/17/2023	A	0.1	Singleton- ENGB(t), Svetich- FFT1/ICT5	Tree into powerlines with arcing and sparking.
3	2023-72	2/24/2023	A	0.1	Singleton- ENGB(t)	30x30 land clearing burn with no exposures and excavator on site.
4	2023-83	3/1/2023	A	0.1	McKern- PIOF, Singleton- ENGB(t), Svetich- FFT1/ICT5	Fully involved structure fire with exposure to brush and overhead trees.
5	2023-107	3/18/2023	A	1	Singleton- ENGB(t), Svetich- FFT1/ICT5	Creeping fire in cured slash and brush with IA , progressive hoselays for containment, Singleton IC until DNR Arrived and Mann assumed IC. Assisted DNR with water supply and mop-up
6	2023-152	4/28/2023	A	1	McKern- PIOF, Singleton- ENGB(t), Torres- FFT2, Winn- FFT1/ICT5	Negligent burning of paper products with extension in to nearby grass and brush. IA, tender operations, simple hose lay; saw line, hand line, and mop-up with DNR. Unified command with DNR; Becker DNR IC, MAN ICT5(t), Singleton fire district ICT5 IC.
7	2023-161	5/2/2023	A	0.1	Mark McCrehin- FFT1/ICT5	Unattended recreational burn with history of neighbor dispute and illegal burning at this address.

8	2023-200	5/25/2023	A	0.1	McKern-PIOF, Singleton- ENGB(t), Svetich- FFT1/ICT5, Torres- FFT2	Reported as structure fire involving roof of detached garage. Burning leaves in approved fire pit of backyard spotted to nearby cedar shake roof of garage during wind gust. Both fire pit and roof fire extinguished. Singleton IC
9	2023-209	5/29/2023	A	0.1	Singleton- ENGB(t), Svetich- FFT1/ICT5	Rekindle of 15x15' permitted slash burn. Arrived on scene with first due brush engine and extinguished with simple hoselay.
10	2023-232	6/10/2023	A	0.1	Singleton- ENGB(t), Svetich- FFT1/ICT5	10x10' illegal natural vegetation burn with exposures. Homeowner educated and extinguished.
11	2023-237	6/12/2023	A	0.1	Timothy McKern- PIOF	4x4' illegal natural vegetation burn, extinguished.
12	2023-262	7/1/2023	A	0.1	Svetich- FFT1/ICT5, Winn- FFT1/ICT5	Illegal 3x3' recreational fire, extinguished.
13	2023-268	7/4/2023	A	0.1	Winn- FFT1/ICT5, Torres- FFT2	Illegal burn of firework boxes and debris on beach, extinguished.
14	2023-271	7/4/2023	-	-	Singleton- ENGB(t), Svetich- FFT1/ICT5	Smoke report with nothing found.
15	2023-275	7/8/2023	A	0.1	Winn- FFT1/ICT5, Torres- FFT2, McCrehin- FFT1/ICT5	Illegal 8x8' burn initially reported as wildfire.
16	2023-283	7/18/2023	A	0.1	Nicholas Singleton- ENGB(t), Donald Svetich- ICT4	Creeping fire in brush and timber suspected to have been smoldering for a few days from negligent dumping of hot coals. IA, hand line, saw line, wet line, and mop-up.
17	2023-292	7/23/2023	A	0.25	McKern- PIOF, Singleton- ENGB(t), Donald Svetich- ICT4, Tyson Svetich- FFT1/ICT5	Fire off dirt roadway suspected human caused. IA, wet line, hand line, saw line, mop-up.
18	2023-295	7/24/2023	A	0.1	Mark McCrehin- FFT1/ICT5	Tree into powerlines with arcing and flames. Extinguished once PUD secured.

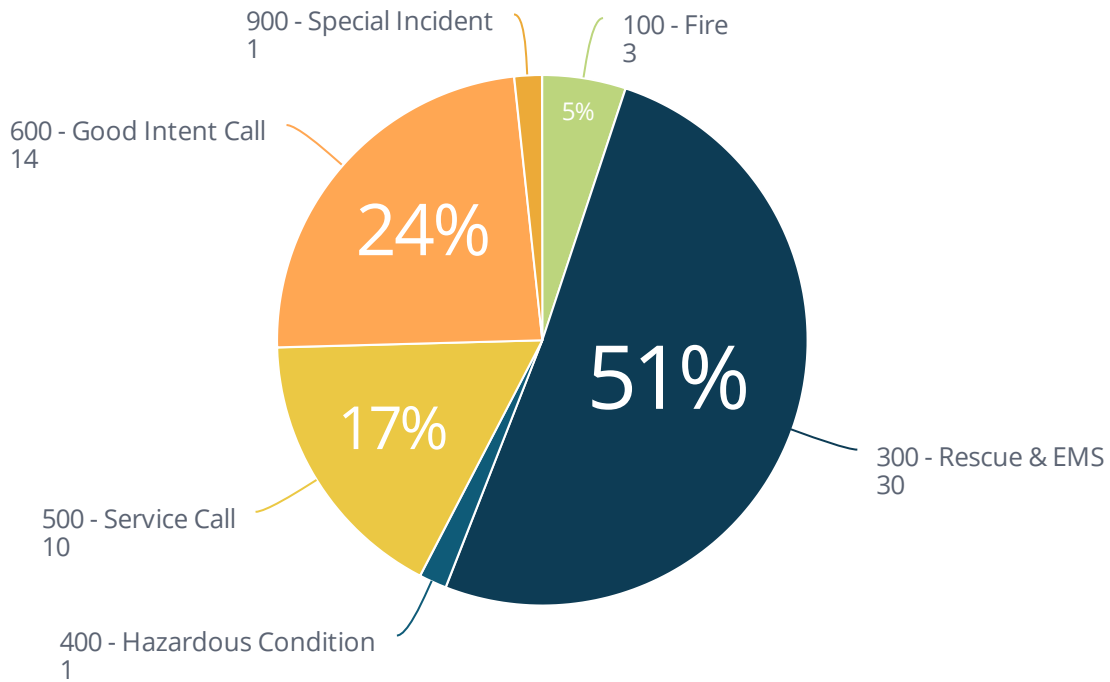
19	2023-301	8/1/2023	B	3	Timothy McKern- PIOF, Singleton- ENGB(t), Donald Svetich- ICT4, Tyson Svetich- FFT1/ICT5, Torres- FFT2, Winn- FFT1/ICT5	Beaver Valley Fire. 2 operational periods on B21 for Singleton and Tyson Svetich.
20	2023-313	8/10/2023	A	0.1	Tyson Svetich- FFT1/ICT5, Singleton- ENGB(t)	Illegal burning report with nothing found in area.
21	2023-314	8/12/23	A	0.1	McCrehin- FFT1/ICT5	Illegal burn in contained fire ring started by subject with history of dementia.
22	2023-320	8/13/23	A	0.1	Torres- FFT2, Winn- FFT1/ICT5	Smoke investigation coming from enclosed wood heated hot tub.
23	2023-337	8/18/23	A	0.1	McCrehin- FFT1/ICT5	Illegal burn in contained fire ring at campground, extinguished.
24	2023-338	8/19/23	-	-	McCrehin- FFT1/ICT5, Tyson Svetich- FFT1/ICT5	Smoke investigation determined to be from Eastern WA fires.
25	2023-339	8/19/23	A	0.1	McCrehin- FFT1/ICT5, Singleton- ENGB(t), Tyson Svetich- FFT1/ICT5	Riding lawnmower fire with extension to surrounding short grass. Extinguished and overhauled.
26	2023-345	8/22/23	B	6	McKern- PIOF, Singleton- ENGB(t), Donald Svetich- ICT4, Tyson Svetich- FFT1/ICT5, Russell Tillman- FFT2, Torres-FFT2	Lords Lake Fire.
27	2023-363	9/1/23	A	0.1	Torres- FFT2, Winn- FFT1/ICT5	Illegal recreational fire, extinguished.
28	2023-364	9/1/23	-	-	Torres- FFT2, Winn- FFT1/ICT5	Smoke investigation with nothing found.
29	2023-365	9/2/23	A	0.1	Singleton- ENGB(t), Tyson Svetich- FFT1/ICT5	Smoke investigation from contained heating unit.
30	2023-370	9/3/23	A	0.1	Singleton- ENGB(t), Tyson Svetich- FFT1/ICT5	Illegal campfire in pit, extinguished.
31	2023-371	9/4/23	A	0.1	McCrehin- FFT1/ICT5, Singleton- ENGB(t), Tyson Svetich- FFT1/ICT5	Fire burning in center of large 60' tall cedar tree started from negligent cooking fire and crept in duff, dead, and down. Extinguished and turned over to DNR.

32	2023-405	9/18/23	A	0.1	McKern- PIOF, Singleton- ENGB(t)	Illegal recreational fire, extinguished.
33	2023-434	10/8/23	A	0.1	Singleton- ENGB(t), Tyson Svetich- FFT1/ICT5	Illegal burn of slash and garbage, extinguished.
34	2023-436	10/9/23	A	0.1	Singleton- ENGB(t), Tyson Svetich- FFT1/ICT5	Illegal burn of trash with spotting to nearby field and log piles from wind gust. Extinguished.
35	2023-448	10/18/23	A	0.1	Singleton- ENGB(t)	Power line down with ignition of downed timber, extinguished.
36	2023-468	10/27/23	A	0.1	Singleton- ENGB(t), Tyson Svetich- FFT1/ICT5	Tree into powerlines with lines blocking roadway and active arcing burning brush. PUD secured lines and fire extinguished.
37	2023-480	11/1/23	A	0.2	McCrehin- FFT1/ICT5, Singleton- ENGB(t), Tyson Svetich- FFT1/ICT5	Illegal burn of 2 slash piles with spotting from wind. Crews extinguished and notified DNR.
38	2023-541	12/14/23	A	0.1	Winn- FFT1/ICT5, Tyson Svetich- FFT1/ICT5	Power line down with arcing and flames. Extinguished once PUD secured.

# QFR Incident Types

Percentage of Incident Type Group

December 2023



Count of Total Incidents

Count of Incidents  
**59**

Fire Calls

Count of Fire Calls  
**3**  
Percent of Fire Calls **5.1%**

EMS Calls

Count of EMS Calls  
**30**  
Percent of EMS Calls **50.8%**

Other Calls

Count of Other Calls  
**26**  
Percent of Other Calls **44.1%**

Count of Incidents by Type

Incident Type Group	Incident Type	Incident Type Code	Count of Incidents	
			12/2023	Grand Total
100 - Fire	Building fire	111	1	1
	Fire, other	100	1	1
	Mobile property (vehicle) fire, other	130	1	1
<b>100 - Fire Total</b>			3	3
300 - Rescue & EMS	EMS call, excluding vehicle accident with injury	321	23	23
	Medical assist, assist EMS crew	311	2	2
	Motor vehicle accident with no injuries.	324	4	4
	Rescue, EMS incident, other	300	1	1
<b>300 - Rescue &amp; EMS Total</b>			30	30
400 - Hazardous Condition	Power line down	444	1	1
500 - Service Call	Assist police or other governmental agency	551	1	1
	Public service assistance, other	550	1	1
	Service Call, other	500	8	8
<b>500 - Service Call Total</b>			10	10
600 - Good Intent Call	Authorized controlled burning	631	1	1

# Jefferson County FPD #2 (Quilcene)

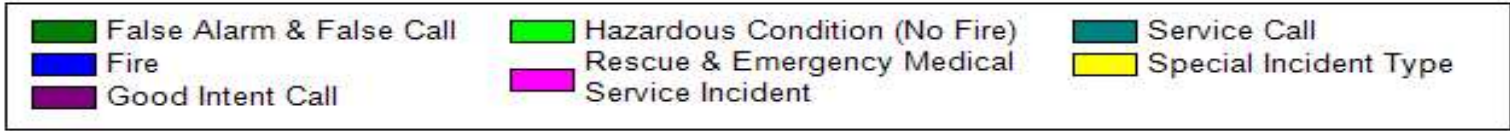
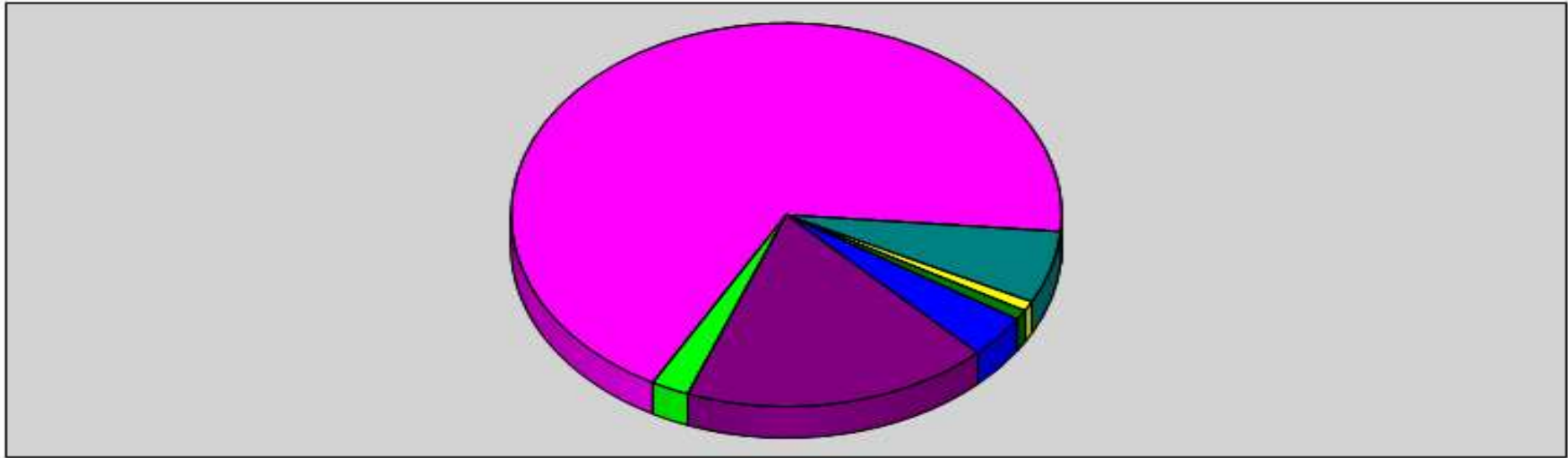
Quilcene, WA

This report was generated on 11/8/2023 11:26:14 AM



## Major Incident Types by Month for Date Range

Start Date: 01/01/2023 | End Date: 12/31/2023



INCIDENT TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
False Alarm & False Call	1			1		1			1	2	1	0	7
Fire	1	1	2	1	2		2	4	1	5	1	3	23
Good Intent Call	4	8	8	5	8	8	9	15	13	6	8	14	106
Hazardous Condition (No Fire)	2	1				2	2	1	3	1	1	1	14
Rescue & Emergency Medical Service Incident	21	42	24	29	44	30	21	35	41	32	20	30	369
Service Call	1		3		5	5	6	2	5	5	2	10	44
Special Incident Type								3				1	4
<b>Total</b>	<b>30</b>	<b>52</b>	<b>37</b>	<b>36</b>	<b>59</b>	<b>46</b>	<b>40</b>	<b>60</b>	<b>64</b>	<b>51</b>	<b>33</b>	<b>59</b>	<b>567</b>

# TREASURER'S REPORT

## Fund Totals

Jefferson County Fire Distr #2

Time: 11:14:25 Date: 01/08/2024  
Page: 1

12/01/2023 To: 12/31/2023

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 662 600 71	842,450.88	20,961.08	41,189.71	822,222.25	0.00	838.29	0.00	823,060.54
040 EMS Fund 662 610 71	806,728.75	26,582.16	32,805.61	800,505.30	0.00	214.50	0.00	800,719.80
070 Capital (Reserve) Fund 662 631 71	1,979,459.50	11,156.60		1,990,616.10	0.00	0.00	0.00	1,990,616.10
	<b>3,628,639.13</b>	<b>58,699.84</b>	<b>73,995.32</b>	<b>3,613,343.65</b>	<b>0.00</b>	<b>1,052.79</b>	<b>0.00</b>	<b>3,614,396.44</b>

# TREASURER'S REPORT

## Account Totals

Jefferson County Fire Distr #2

Time: 11:14:25 Date: 01/08/2024  
Page: 2

12/01/2023 To: 12/31/2023

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
10 General-JeffCo	490,543.51	53,766.69	73,995.32	470,314.88	0.00	0.00	470,314.88
20 Payroll-1st Security	75,000.00	51,760.25	51,760.25	75,000.00	0.00	1,052.79	76,052.79
25 Petty Cash-US Bank	500.00	0.00	0.00	500.00	0.00	0.00	500.00
40 EMS-JeffCo	433,136.12	26,582.16	32,805.61	426,912.67	0.00	0.00	426,912.67
70 Capital (Reserve)-JeffCo	2,629,459.50	11,156.60	0.00	2,640,616.10	0.00	0.00	2,640,616.10
<b>Total Cash:</b>	<b>3,628,639.13</b>	<b>143,265.70</b>	<b>158,561.18</b>	<b>3,613,343.65</b>	<b>0.00</b>	<b>1,052.79</b>	<b>3,614,396.44</b>
	<b>3,628,639.13</b>	<b>143,265.70</b>	<b>158,561.18</b>	<b>3,613,343.65</b>	<b>0.00</b>	<b>1,052.79</b>	<b>3,614,396.44</b>



**TREASURER'S REPORT**  
**Outstanding Vouchers**

Jefferson County Fire Distr #2

12/01/2023 To: 12/31/2023

As Of: 12/31/2023 Date: 01/08/2024

Time: 11:14:25 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	203	04/04/2022	Payroll	20	1185	Quinn M McMahon	277.05	2022.04 Payroll
2023	198	04/03/2023	Payroll	20	1319	David Blohm	83.11	2023.03 Payroll
2023	381	07/05/2023	Payroll	20	1346	David Blohm	55.41	2023.06 Payroll
2023	382	07/05/2023	Payroll	20	1347	Ken Brotherton	96.97	2023.06 Payroll
2023	585	10/05/2023	Payroll	20	1376	David Blohm	96.97	2023.09 Payroll
2023	604	10/05/2023	Payroll	20	1387	Donald Svetich	96.97	2023.09 Payroll
2023	688	11/03/2023	Payroll	20	1396	Ken Brotherton	332.46	2023.10 Payroll
2023	707	11/01/2023	Payroll	20	1402	Bailey M Kieffer	13.85	Replacement for lost check #1259
							<u>1,052.79</u>	

Fund	Claims	Payroll	Total
001 General Fund 662 600 71	0.00	838.29	838.29
040 EMS Fund 662 610 71	0.00	214.50	214.50
	<u>0.00</u>	<u>1,052.79</u>	<u>1,052.79</u>

**TREASURER'S REPORT**  
**Signature Page**

12/01/2023 To: 12/31/2023

REVIEWED AND APPROVED

*Robert Rewitzer*

Preparer

1-8-2024

Date

*DMK*

Auditing Officer

1-8-2024

Date