Jefferson County Fire Protection District No. 2

Commissioner Marcia Kelbon
Board Chair

Commissioner Melody Bacchus
Commissioner Art Frank

P.O. Box 433, Quilcene, WA 98376 ▪ 360-765-3333

MINUTES *of the* REGULAR MEETING *of the* BOARD OF FIRE COMMISSIONERS
***held at* BOB WILSON STATION 21 *in* QUILCENE, WA *on* October 19, 2026**

ATTENDANCE:

Commissioner/Chair Kelbon
Commissioner Bacchus
Commissioner Frank
Chief McKern
District Secretary Rewitzer
Executive Assistant Neuenschwander
Deputy Chief D. Svetich, ret.
Lt. Winn
Lt. Singleton
FF/EMT Matheson
FF/EMT T. Svetich (via Teams)
Capt. Grooms
Administrative Assistant Brush
Matthew Welander
Tanya Cray (via Teams)
Michael Miller (via Teams)

CALL TO ORDER:

Commissioner Kelbon called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE:

FF/EMT Matheson led the Pledge of Allegiance.

PUBLIC COMMENTS:

No comments were received.

APPROVAL OF AGENDA:

Commissioner Kelbon moved, and Commissioner Frank seconded, to approve the agenda with requests to table Unfinished Business Items 2 (Formation of ALS Community Roundtable) and 4 (Policy 207 Staffing). The motion carried unanimously.

APPROVAL OF MINUTES:

Commissioner Kelbon moved, and Commissioner Bacchus seconded, to approve the minutes from the September 21, 2026 Regular Meeting. The motion carried unanimously.

APPROVAL OF VOUCHERS:

The Board reviewed the vouchers in advance of the meeting. Commissioner Kelbon moved, and Commissioner Frank seconded, to approve vouchers totaling $151,003.81. The motion carried unanimously.

REPORTS:

The Board reviewed the Monthly Fire Chief's Report, Treasurer's Report, and Budget Position Report in advance of the meeting. Additional discussion included the following:

- **Deputy Chief D. Svetich, ret.:** Led a discussion regarding the clean-up work at the Quilcene compound near the Forest Service office. The work includes the removal of Scotch broom from the area. Svetich is facilitating an agreement between the Forest Service and County Roads.
- **Capt. Grooms:** Noted that three Station 22 volunteers are engaged in EMT training.
- **FF/EMT Matherson:** Discussed his participation in and completion of the IFSAC FLSE course in Snohomish County.

- **Chief McKern:** Led discussions regarding a potential volunteer program within the CARES program; establishing CARES liaisons in Brinnon and Discovery Bay; and program funding via the Co-Responder Outreach Alliance (CROA) or the Rural Health Transformation Program (RHTP).
- **Secretary Rewitzer**: Provided an update on the hiring process for the open District Secretary position and recent timber revenue totaling $95,919.

CORRESPONDENCE:

No correspondence was received.

UNFINISHED BUSINESS:

1. **Fire Chief Position:** Chief McKern discussed four candidates for the open Fire Chief position, and presenting candidates to the Board.
2. **Formation of ALS Community Roundtable:** Item tabled at the request of Commissioner Frank.
3. **Reserve Study:** Commissioner Kelbon provided an updated version of the Reserve Study addressing the removal of special assessments language. Commissioner Frank asked that the following be made available to all commissioners: an updated version of the Reserve Study, the reserve fund financial analyses created by Executive Assistant Neuenschwander, and a summary and explanation of the suggested updates. Neuenschwander agreed to write the summary and explanation which will be presented to McKern for review and distribution. The Board agreed to table the item until the next Regular Meeting on November 16, 2026.
4. **Policy 207 Staffing:** Item tabled at the request of Commissioner Kelbon.

NEW BUSINESS:

1. **Preliminary Budget Presentation:** Secretary Rewitzer presented the preliminary 2027 budget for review. Discussions included upcoming leadership changes; ALS services for the District; a seventh staff firefighter/EMT; the GS salary table for 2027 with a 0% pay increase; and the process for tracking reimbursed expenses. The Board agreed to hold a Budget Hearing to occur in conjunction with the next Regular Meeting on November 16, 2026.
2. **ProCare Warranty:** Chief McKern led a discussion on the 5-year Stryker ProCare Warranty. No action was taken.

EXECUTIVE SESSION:

A 23-minute Executive Session was called by Commissioner Kelbon at 7:52 p.m. per RCW 42.30.140(4)(a) to allow the governing body to plan or adopt the strategy or positions to be taken during collective bargaining proceedings and RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment. The Executive Session was extended for an additional 15 minutes at 8:15 p.m. and an additional 30 minutes at 8:30 p.m. The meeting was called back to order at 9:00 p.m. No action was taken.

GOOD OF THE ORDER:

No items were discussed.

ADJOURNMENT:

The meeting adjourned at 9:00 p.m.

ATTACHMENTS:

General Certificate for Claims: 10/2/2026 Payroll Check Register
10/19/2026 Claims Check Register

Reports: September 2026 Monthly Fire Chief's Report
September 2026 Treasurer's Report

APPROVED this 16 day of NOVEMBER, 2026 by the Board of Fire Commissioners of Jefferson County Fire Protection District No. 2, then signed by those members present at the meeting:

BOARD OF FIRE COMMISSIONERS
JEFFERSON CO. FIRE PROTECTION DIST. #2

MARCIA KELBON, Commissioner/Chair

MELODY BACCHUS, Commissioner

ART FRANK, Commissioner

ATTEST:

ROBERT REWITZER, District Secretary

CHECK REGISTER

Jefferson County Fire Distr #2

Time: 12:06:25 Date: 10/01/2026

10/02/2026 To: 10/06/2026

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
614	10/02/2026	Payroll	20	EFT	Melody Bacchus	443.25	2026.10 Payroll
615	10/02/2026	Payroll	20	EFT	William Brush	304.75	2026.10 Payroll
616	10/02/2026	Payroll	20	EFT	William Brush	3,517.12	2026.10 Payroll
617	10/02/2026	Payroll	20	EFT	Lynne Cassella-Blackburn	914.26	2026.10 Payroll
618	10/02/2026	Payroll	20	EFT	Angela B Chesney	1,232.87	2026.10 Payroll
619	10/02/2026	Payroll	20	EFT	Angela B Chesney	1,330.29	2026.10 Payroll
620	10/02/2026	Payroll	20	EFT	Cloantha W Copass	221.64	2026.10 Payroll
621	10/02/2026	Payroll	20	EFT	Debra Ethier	27.70	2026.10 Payroll
624	10/02/2026	Payroll	20	EFT	Thane Grooms	401.72	2026.10 Payroll
625	10/02/2026	Payroll	20	EFT	John Hansen	110.82	2026.10 Payroll
626	10/02/2026	Payroll	20	EFT	Marcia Kelbon	443.25	2026.10 Payroll
627	10/02/2026	Payroll	20	EFT	Kimberly Kinser	13.85	2026.10 Payroll
628	10/02/2026	Payroll	20	EFT	Kimberly Kinser	1,281.13	2026.10 Payroll
629	10/02/2026	Payroll	20	EFT	Seth R Krueger	235.49	2026.10 Payroll
630	10/02/2026	Payroll	20	EFT	Brady W Matheson	6,594.67	2026.10 Payroll
631	10/02/2026	Payroll	20	EFT	Mark A McCrehin	5,684.56	2026.10 Payroll
632	10/02/2026	Payroll	20	EFT	Timothy M McKern	7,849.43	2026.10 Payroll
633	10/02/2026	Payroll	20	EFT	Timothy Mickelson	166.23	2026.10 Payroll
634	10/02/2026	Payroll	20	EFT	Luke Miller	124.67	2026.10 Payroll
636	10/02/2026	Payroll	20	EFT	Robert J Rewitzer	6,256.13	2026.10 Payroll
637	10/02/2026	Payroll	20	EFT	Michele Roman	96.97	2026.10 Payroll
638	10/02/2026	Payroll	20	EFT	Nicholas Singleton	6,454.83	2026.10 Payroll
639	10/02/2026	Payroll	20	EFT	Alyssa Sturm	69.26	2026.10 Payroll
640	10/02/2026	Payroll	20	EFT	Alyssa Sturm	1,519.74	2026.10 Payroll
641	10/02/2026	Payroll	20	EFT	Steven Sund	193.93	2026.10 Payroll
642	10/02/2026	Payroll	20	EFT	Donald Svetich	1,130.17	2026.10 Payroll
643	10/02/2026	Payroll	20	EFT	Tyson J Svetich	4,690.17	2026.10 Payroll
644	10/02/2026	Payroll	20	EFT	Zachary D Torres	4,077.21	2026.10 Payroll
645	10/02/2026	Payroll	20	EFT	Kevin R Winn	5,815.40	2026.10 Payroll
646	10/02/2026	Payroll	20	EFT	HRA VEBA - YA20437	900.00	Pay Cycle(s) 10/02/2026 To 10/02/2026 - HRA VEBA
647	10/02/2026	Payroll	20	EFT	US Treasury	11,269.74	941 Deposit for Pay Cycle(s) 10/02/2026 - 10/02/2026
648	10/02/2026	Payroll	20	EFT	WA Dept of Retirement Systems	9,364.01	Pay Cycle(s) 10/02/2026 To 10/02/2026 - LEOFF2; Pay Cycle(s) 10/02/2026 To 10/02/2026 - PERS2
649	10/02/2026	Payroll	20	EFT	WA Employment Security Dept-LTCA	1,315.00	Pay Cycle(s) 07/01/2026 To 09/30/2026 - LTCA
650	10/02/2026	Payroll	20	EFT	WA Employment Security Dept-PFMLA	1,948.38	Pay Cycle(s) 07/01/2026 To 09/30/2026 - PFMLA
651	10/02/2026	Payroll	20	EFT	WA Employment Security Dept-Unemployment	562.99	3rd Quarter Unemployment: 07/01/2026 - 09/30/2026
622	10/02/2026	Payroll	20	1724	Art Frank	590.99	2026.10 Payroll
623	10/02/2026	Payroll	20	1725	Art Frank	27.70	2026.10 Payroll
635	10/02/2026	Payroll	20	1726	Brady T Palmer	124.67	2026.10 Payroll
652	10/02/2026	Payroll	20	1727	IAFF Local 2032	600.00	Pay Cycle(s) 10/02/2026 To 10/02/2026 - Union Dues
653	10/02/2026	Payroll	20	1728	Nationwide Retirement Solutions	4,367.70	Pay Cycle(s) 10/02/2026 To 10/02/2026 - 457 Plan; Pay Cycle(s) 10/02/2026 To 10/02/2026 - 457 Plan Roth

CHECK REGISTER

Jefferson County Fire Distr #2

Time: 12:06:25 Date: 10/01/2026

10/02/2026 To: 10/06/2026

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
654	10/02/2026	Payroll	20	1729	Trusteed Plans Service Corporation	10,682.68	Pay Cycle(s) 10/02/2026 To 10/02/2026 - Medical; Pay Cycle(s) 10/02/2026 To 10/02/2026 - Dental
655	10/02/2026	Payroll	20	1730	WA Dept of Labor & Industries-FD2	14,020.79	3RD Quarter L&I: 07/01/2026 - 09/30/2026
656	10/02/2026	Payroll	20	1731	Washington State Support Registry	769.53	Pay Cycle(s) 10/02/2026 To 10/02/2026 - Child Sppt
		001 General Fund 662 600 71				64,399.39	
		040 EMS Fund 662 610 71				53,346.30	
						117,745.69	Payroll: 117,745.69

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo

CHECK REGISTER REPORT

PURPOSE: Check one.

☑ PAYROLL: *No General Certificate required.**

BARS Codes for Payroll Checking Account reimbursement Claims:

General Fund: 589.99.00.000.1 Payroll Clearing--GEN

EMS Fund: 589.99.00.000.4 Payroll Clearing-EMS

☐ CLAIMS: *Required--General Certificate.**

Preparer — Date: 10/1/26

Auditing Officer — Date: 10/1/26

GENERAL CERTIFICATE FOR CLAIMS (not required for Payroll)
In accordance with RCW 52.16.050 (3), I certify that the Board of Commissioners for Jefferson County Fire Protection District No 2 has audited, reviewed and approved the payrolls and bills giving rise to the warrants included in this Register.

I further certify that the County Treasurer is authorized to pay these warrants.

Chair (or Acting Chair) of the Board of Fire Commissioners — Date: 10/19/26

*** Note**: District Procedure 805 *Issuance of Warrants by the District* allows or requires the following:
Paragraph 805.3 authorizes Payroll to be paid without approval of the Commission.
Paragraph 805.4 requires Commission approval of Claims (including Payroll Reimbursements) in advance of payment.

CHECK REGISTER

Jefferson County Fire Distr #2 — Time: 12:34:56 Date: 10/15/2026

10/19/2026 To: 10/19/2026 — Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
660	10/19/2026	Claims	10	622166	AT&T Mobility	454.21	Monthly Cellular Service
661	10/19/2026	Claims	10	622167	Boundtree Medical LLC	1,792.73	Monthly EMS Supplies
662	10/19/2026	Claims	10	622168	CHS Inc.	4.40	Annual Leases for Propane Tanks
663	10/19/2026	Claims	10	622169	Canon Financial Services, Inc	54.64	Monthly Lease for Sta21 Printer/Copier
664	10/19/2026	Claims	10	622170	EMS Connect LLC	122.09	Monthly Fee for EMS Training Content
665	10/19/2026	Claims	10	622171	EMS Special Agency Fund	340.00	Monthly Fee for EMS Council
666	10/19/2026	Claims	10	622172	East Jefferson Fire Rescue	8,258.96	Quarterly ALS Fee
667	10/19/2026	Claims	10	622173	Good Man Inc	144.30	Monthly Sta22 Restroom Service
668	10/19/2026	Claims	10	622174	JC Dept of Public Works	771.55	Monthly Fuel for September
669	10/19/2026	Claims	10	622175	JC Fire District #2 Payroll	117,745.69	2026.10.01 Payroll Reimbursement
670	10/19/2026	Claims	10	622176	Brady W Matheson	222.40	Reimburse Travel Expenses for Certification Course
671	10/19/2026	Claims	10	622177	Timothy M McKern	100.00	Monthly Reimbursement for Personal Device
672	10/19/2026	Claims	10	622178	Murreys Disposal Co Inc	126.67	Monthly Garbage Service
673	10/19/2026	Claims	10	622179	Murreys Disposal Co Inc	46.02	Monthly Recycling Service
674	10/19/2026	Claims	10	622180	North Olympic Peninsula Data Centers	89.95	Monthly Internet Service
675	10/19/2026	Claims	10	622181	Olympic Springs Inc	65.37	Monthly Drinking Water
676	10/19/2026	Claims	10	622182	Pacific Office Equipment	1,174.19	Monthly Charges for Printer, Support, Office
677	10/19/2026	Claims	10	622183	Paladin Background Screening	58.04	Background Check for Sudlow-Evans
678	10/19/2026	Claims	10	622184	Silke Communications	1,255.43	Repairs for B21
679	10/19/2026	Claims	10	622185	StriveTech	341.64	Monthly VoIP Service for August; Monthly VoIP Service for September
680	10/19/2026	Claims	10	622186	Systems Design West LLC	677.06	Monthly EMS Billing Service
681	10/19/2026	Claims	10	622187	US Bank Credit Card	5,824.89	3012-Printer/Copier Paper; 3012-Printable Postcards for Wildfire Ready Neighbors; 3012-Postage for Large Envelope; 9142-Repair for Ram A21; 9508-Monthly Adobe Acrobat Fee; 5799-Annual Prime Membership
682	10/19/2026	Claims	10	622188	VFIS	6,500.00	Quarterly Portfolio Policy Payment
683	10/19/2026	Claims	10	622189	VFIS	3,011.00	Quarterly Auto Policy Payment
684	10/19/2026	Claims	10	622190	WA Dept of Revenue	577.80	Quarterly Leasehold Excise Tax Payment
685	10/19/2026	Claims	10	622191	Washington Fire Chiefs	1,244.78	Annual Membership Fee

001 General Fund 662 600 71	77,958.95	
040 EMS Fund 662 610 71	73,044.86	
	151,003.81	Claims: 151,003.81

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo

CHECK REGISTER REPORT

PURPOSE: Check one.

☐ PAYROLL: *No General Certificate required.**
BARS Codes for Payroll Checking Account reimbursement Claims:
General Fund: 589.99.00.000.1 Payroll Clearing--GEN
EMS Fund: 589.99.00.000.4 Payroll Clearing-EMS

☑ CLAIMS: *Required--General Certificate.**

Preparer — Date: 10/15/26

Auditing Officer — Date: 10/18/26

GENERAL CERTIFICATE FOR CLAIMS (not required for Payroll)
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Chair (or Acting Chair) of the Board of Fire Commissioners — Date: 10/19/26

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QUILCENE FIRE RESCUE

MONTHLY FIRE CHIEFS REPORT

For
September 2026

Our Mission

"Provide competent and professional fire, rescue, and medical services to the citizens and visitors of Quilcene and Coyle while ensuring the safety, education, and well-being of its members."

Our Vision

"Provide services to the Quilcene and Coyle communities in the form of fire, rescue and medical incident responses, and public safety, fire prevention and public affairs. These services will be provided in an environment of inclusion of all its members and the communities."

Our Core Values

The five QFR Core values in priority order are:

1. FIREFIGHTER SAFETY
2. FIRE PREVENTION & PUBLIC EDUCATION
3. EFFICIENT OPERATIONS
4. PROFESSIONAL BEHAVIOR
5. CLEAR POLICY /CONCISE PROCEDURE

"We serve to save"

Governance and Administration

- Jeffcom: Jeffcom order for updated emergency medical dispatching guidebooks from APCO is pending a second round of legal review. IT continues with updating towers and ongoing work with Pencom. Budget approved for 2027. Ongoing work on the capital side of the budget.
- CARES Program: Working with OCH to enhance our programs to get closer to our deliverables continues. We met with OCH Leadership who informed us that, after this year, our contract will be 18 months, which sets the stage for a wind down of the program. We submitted an RHTP DOH grant for the program that will help sustain our financial side of CARES. We are going to have stakeholder meetings with JGH to enhance our programs.
- Grant Updates: CARES put in for an RHTP fund grant. HCA / DOH reviewing them now.
- DOH Workforce Grant: Ongoing with a continued focus on 'Recruit and Retention' as we address transportation issues and lack of resources.
- Ongoing stakeholder meetings regarding timber sales and trust lands.

External Relationships

- Ongoing dialog with the Quilcene Emergency Volunteers Association on 2026 events and plans for new missions.
- Working with the JCFMO and JCFCA on Burn Restrictions. We have had a productive weekly meeting about weather and wildland resource availability. This was very effective and will continue next year as well.

Fire Prevention

- Community Risk Reduction is starting back up with the funding from US Wildland and the interest around the Quilcene compound. D/C Svetich is also working with the County for partnerships as they also own land next to the compound. The CWPP grant that was applied for last year is opening back up and the County is applying.
- Monday night drills have resumed and are going well; Discovery Bay continues to participate.

Upcoming Events



Significant Events and Service Delivery

- A-Shift responded to 17 calls in the month of September.

Apparatus Readiness

- Crews will remain in the Ram aid unit while the GMC is in use at Dist. 4.
- New sparkplug wires for C202 have arrived, and we are scheduling to have them installed.
- U21 air conditioning is OOS. It appears that the pulley and belt that drives the a/c pump are broken. A new pulley and belt were purchased. Awaiting installation.

Station 21 Building Maintenance:

- Capt. McCrehin was unsuccessful in completing repairs to the Annex Heater and will reach out to an HVAC service tech to diagnose the issue.
    - UPDATE 1: McCrehin reached out to Forsberg Electric to attempt scheduling for repairs.
    - UPDATE 2: Waiting to hear from Brent from Forsberg Electric and Peninsula Heating for quotes.

FireHouse Subs Grant:

- We are putting in for a grant from FireHouse Subs safety foundation for a propane fire extinguisher training prop to help expand our public education program with safe hands-on training.



Report Date: 10/14/2026

Apparatus ID	Year & Make	Station Assignment	Mileage
BLS unit			
A21	2018 Dodge Ram 3500	21 Quilcene	83855.3
A21A	2016 GMC K3500	21 Quilcene	75415
Brush truck			
B21	2016 Ford	21 Quilcene	79726.3
B21A	2008 Ford	21 Quilcene	78196.5
B22	2024 Ford	22 Coyle	1,857.60
Chief officer car			
C201	2020 Ford	Chief	71569.6
C202	2005 Chevrolet	Deputy Chief	115987
Engine			
E21	2005 Freightliner	21 Quilcene	46562.2
E22	1996 Ford	22 Coyle	31,429.50
Tanker or tender			
T21	2018 Freightliner	21 Quilcene	8705.9
Support apparatus, other			
CARES21	2019 Ford Edge	21 Quilcene	61540.9
U21	2005 Chevrolet	21 Quilcene	202539
U22	2008 Ford	22 Coyle	123,554.00



Significant Events and Service Delivery

- B-Shift responded to 15 calls in September.

Physical Resources and Quality of Life Old News

- I have been attending the Monthly Jeffcom User Meetings to voice any questions, comments, issues, or concerns QFR has when it comes to working with our Jeffcom partners and topics regarding response and dispatch.
- We have an issue with our Kenwood Radios not being fully compatible with Jeffcom's repeaters. Kenwood has rolled out a fix, and we should be implementing that into our radios after EJFR and Jeffcom tests the update. We will also be programming MDC 1200 radio IDs into each of our radios so Jeffcom can identify what unit is radioing in. Once Jeffcom and EJFR come up with the exact MCD 1200 Codes and confirm they work on EJFR radios, we will work with EJFR and Jeffcom to get the codes and fix program into our radios.
- I am continuing to work alongside Scott when it comes to WEMSIS. No further updates currently.

Physical Resources and Quality of Life New Business

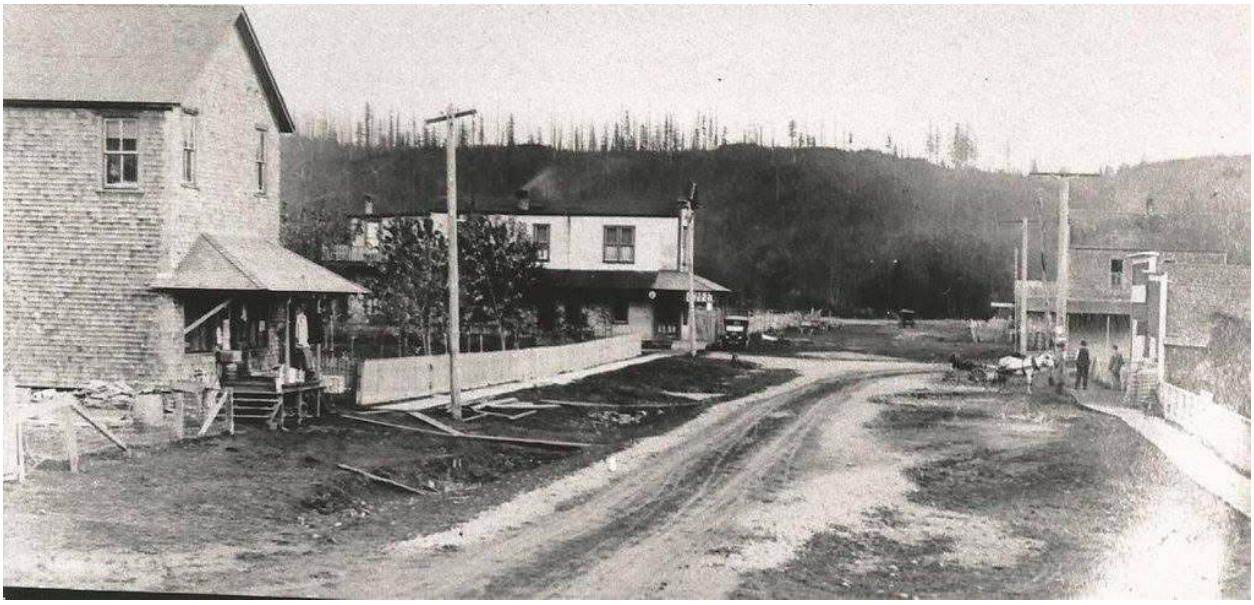
- We will be planning additional CPR classes in the coming months.
- Stryker came on Oct 7th and completed annual maintenance on our LUCAS Device, LP15 and LP35s.
- Stryker came on Sept 28th and completed our annual maintenance on our Gurneys and Auto loaders.
- Our Pro Care plan for our Gurneys and auto loaders is about to expire. We were given a quote to extend it 5 years. Our current contract covers the Aug 28th PM on our Gurneys and auto loaders. This Pro Care plan has already covered a couple minor repairs and one major repair to our Gurneys. That info should be in your commissioner packet.
- Our ESO tablets are starting to age and may need replacement soon. I will be looking into possible replacements with FirstNet.
- Silke came on Sept 25th to install a second radio in B21 for tac channel use. We need them to come back to install a new BK charger code and fix the radio they installed.
- I will be working with Jeffcom and Lt. Chris Kauzlarich to fix some of the run cards and get trained on the run card maintenance software.
- We currently have CrewForce installed on the personal devices of Chief, Staff, and Line Officers. While this has been a useful tool, and we have not experienced any significant issues with members using CrewForce on personal devices, Chief McKern recently identified potential legal and record-related concerns that we had not fully considered. Out of an abundance of caution, Chief McKern decided that CrewForce access should be restricted to department-owned devices going forward. I will work with Jeffcom to identify personal devices that currently have access to CrewForce and have that access removed. I will also work with Capt. Grooms and the other officers to identify possible solutions, including other software options and/or issuing department-owned devices when appropriate, so individuals can continue to access CrewForce when serving in a command role outside of their normal shift or when responding as a volunteer officer on the Coyle. The goal is to maintain the operational benefits of CrewForce while ensuring we are appropriately protecting both department and member information and limiting

potential legal exposure.

- I have created a Policy for Personal Device Use for CAD, Dispatch, and Emergency Response Applications. It has been sent to Sec'y Rewitzer for review and Lexipol.

Staffing (next 30 days)

- I have vacation planned for October.



Significant Events and Service Delivery

- C-Shift responded to 19 incidents in September, with overall call volumes increased for the month across all shifts. Notable incidents include multiple Medevacs for high acuity patients, multiple motor vehicle collisions, and a rope rescue.
- County Weather Watch meetings continue weekly to review weather, fuels, and fire danger rating. Anticipated change to "LOW" in early-middle of October with anticipated precipitation.
- AA Brush created a SharePoint site for WRN home visit sign-ups along with QR code for events which is working well. Signups are low volume, but consistent, and anticipated to increase significantly in Spring 2027.
- Continued weather updates and warnings sent to personnel with windy and rainy conditions.

Training and Competency

- The 2026 Northwest Region and Jefferson County EMS Protocols were formally released in September. Distributed the protocols and associated information department-wide, including notification that county-certified EMR, EMT, and EMT-IV providers will be required to complete a written examination by the end of the year, administered by the MPD. The Jefferson County operating procedures are incorporated into the new protocol set, and EMS training on C-Shift incorporating the updated protocols is in progress.
- Congratulations to FF/EMT Matheson who attended the IFSAC FLSE course in Snohomish County along with the Jefferson County Fire Marshal. He completed the course, passed his practical test, and received notification that he passed his written exam. Expected delivery of the IFSAC certification is 4-6 weeks.
- Shift training consisted of updated protocol implementation, Denver drill/self-rescue scenarios, along with hands on ladder, pump, hose, nozzle, drafting, ropes, and hydrant training.
- Approved as alternate for Jefferson County position on NW Region EMS Council to coordinate care and training in the region.
- Support skills development by teaching airway skills with Volunteer currently attending Hybrid EMT course. Coordination for Supraglottic airway and IV maintenance endorsement training will be needed following completion of the course, which does not include these skills.
- Coyle Volunteer Division is nearing completion of initial drive time on Station 22 apparatus, and a final EVIP road test and rodeo will be scheduled when they are ready.
- Station 21 drill night covering BLS CPR refresher and updated cardiac arrest protocols scheduled for 10/26.
- Awaiting confirmation of IV-Technician courses available at the beginning of the year.

Physical Resources and Quality of Life

- Placed order through MES for ¼ zip job shirts needed for personnel along with a couple of spare common sizes for inventory.

- Discussed with apparatus maintenance program manager possible options for aftermarket front bumper, winch, and light bar to be installed on B21 from the 1168 Operations Grant Award. GPS unit and High-Pressure Pump will be ordered soon.
- Coordinated with radio program manager and Silke to install portable radio charger for BK radios in B21.

Staffing Outlook (Next 60 Days)

- Provide coverage as needed.
- Coordinate with leadership to establish testing and interview standards for FF/EMT position.





Apparatus

- E22, B22, and U22 are in service.
- All Coyle rigs drove in the Quilcene parade on September 19th after a detailed cleaning.

Volunteers - Coyle Team Availability

- Capt. Thane Grooms FGS, Billy Brush FGS, Steve Sund FGS/EMT, Angie Chesney-Mattison, Clo Copass, Seth Krueger.
- Tim Mickelson FGS and John Hansen FGS will be unavailable for the next few months.

Completed Training

- 9/14/26: ESO Reporting Basics and Scribing.

Upcoming Training

- 10/26/26 1800: BLS CPR On-scene procedures – Airway mgmt, High-quality CPR, AED at Station 21.
- Date TBD: EVIP Cone Rodeo and driver certification.
- Mid-November: Traffic Collision Extrication training.

Incidents

- From 9/10/26 to 10/11/26 there were only three calls in area 22, all at the same address. Coyle volunteers stood down from these calls.

Other Activities

- Changed out burn ban signs to burn restriction signs and removed all upon the lifting of restrictions.



CARES TEAM REPORT — CARES Specialist Angie Chesney

Monthly Activity

- Quilcene Fire CARES continues to serve Quilcene, Brinnon, and Discovery Bay Fire Districts, as well as referrals from Olympic Connect. As of October 11, 27 clients are enrolled in Olympic Connect. Although the duty crew remains our primary referral source, we continue to receive referrals from various sources (e.g., local colleges, Jefferson Healthcare, and concerned neighbors). We are becoming better known in the community as we build our presence and share our services at community events such as the Quilcene Fair, where we participated in the parade and staffed a table at the QFR Booth.
- Angie and Alyssa currently make up the CARES team, but Mimi Sudlow-Evans, an Emergency Department Technician at Jefferson Healthcare, will start with CARES in mid-November. As our client count increases and clients are spread geographically, it is becoming increasingly challenging to meet regularly with our clients who require in-person visits. CARES developed a new in-person schedule to address this issue, which we will implement once Mimi joins the team.
- September's OCH partner meeting kicked off the Mobile Integrated Health (MIH) Partner Workgroup. The Workgroup will meet monthly to learn from one another, advance shared priorities, and build greater alignment across the region.
- Quilcene Fire CARES continues to operate with a significant financial buffer. However, funding for our current grant ends July 1, 2028, and we have not yet heard back on our recent grant proposal to Washington State's Healthcare Authority under the Rural Health Transformation Provider Technology Fund. As such, we continue researching new funding opportunities.

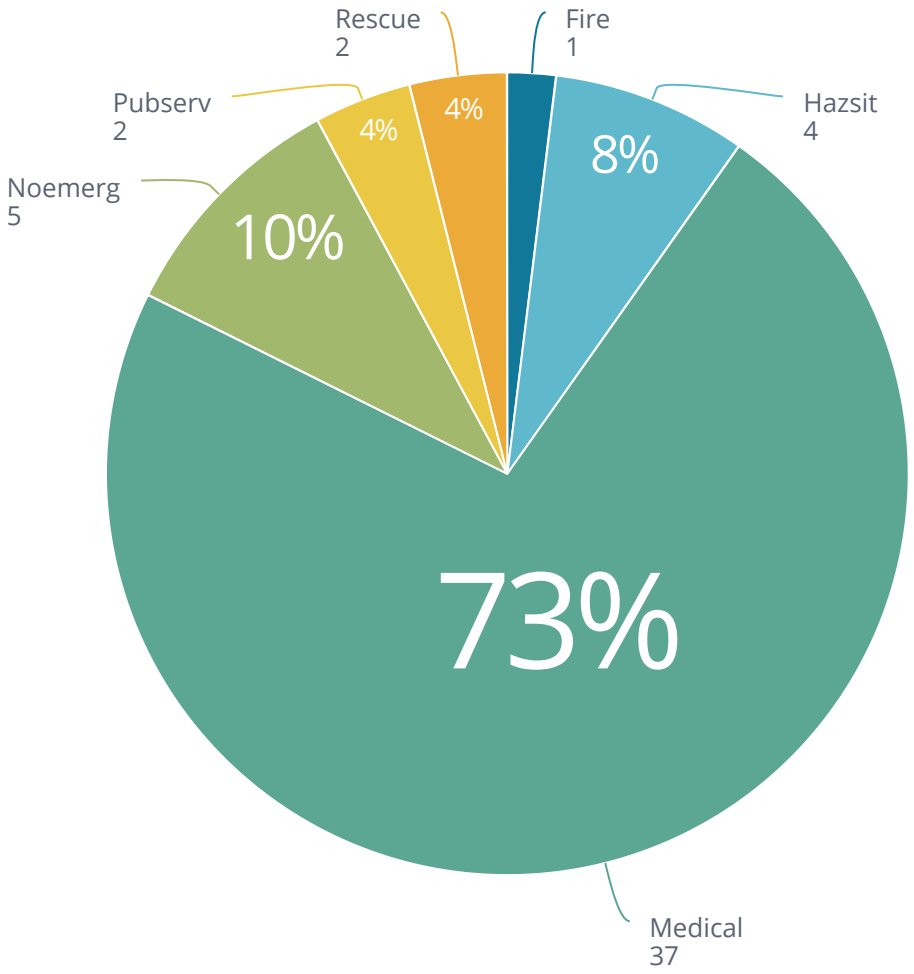
DISTRICT SECRETARY REPORT — Sec'y Bob Rewitzer

- **September payroll** processed on schedule.
- **Financial Accounts** successfully reconciled for the month of September.
- **District Secretary** applications were reviewed and scored. Written assessments and interviews will be conducted October 19 - 22.
- **Public Records Requests:** Documents were electronically delivered for a complex request concerning the levy initiative and Assistant Chief posting.
- **AT&T FirstNet** monthly charges dropped by 29.7% after an account review with our FirstNet account representative for annual savings of $2,400. Monthly charges may decrease further as tablets are transitioned to a use-based pricing model in lieu of a monthly flat fee.

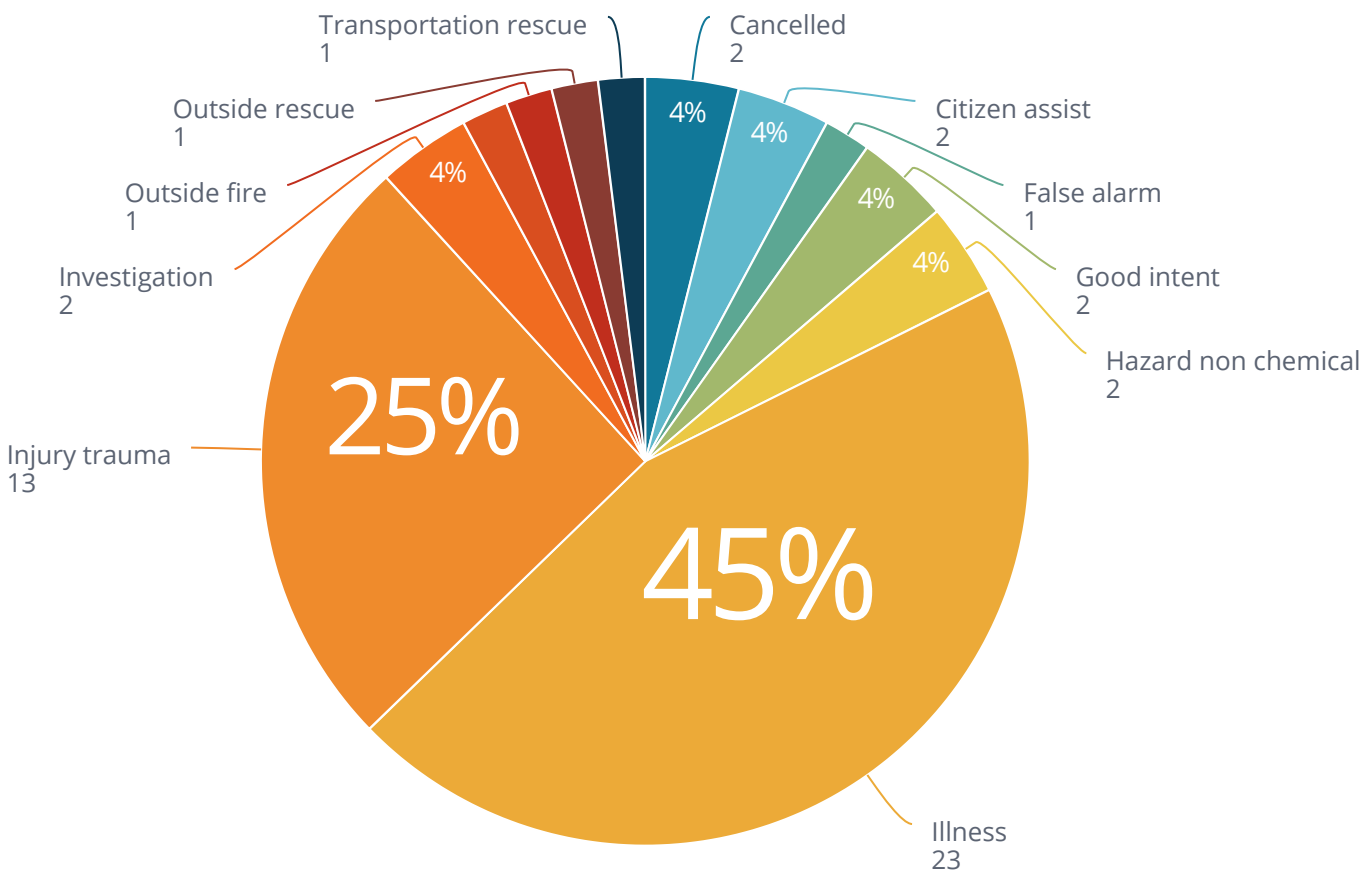
QFR Response Stats - September 2026

Total Incidents	Medical Incidents	Fire Incidents	Other Incidents	Mutual Aid
Count of Incidents	Count of EMS Calls	Count of Fire Calls	Count of Other Calls	Aid Given
51	37	1	13	12
Count of Exposures **0**	Percent of EMS Calls **72.55%**	Percent of Fire Calls **1.96%**	Percent of Other C... **25.49%**	Aid Received **15**

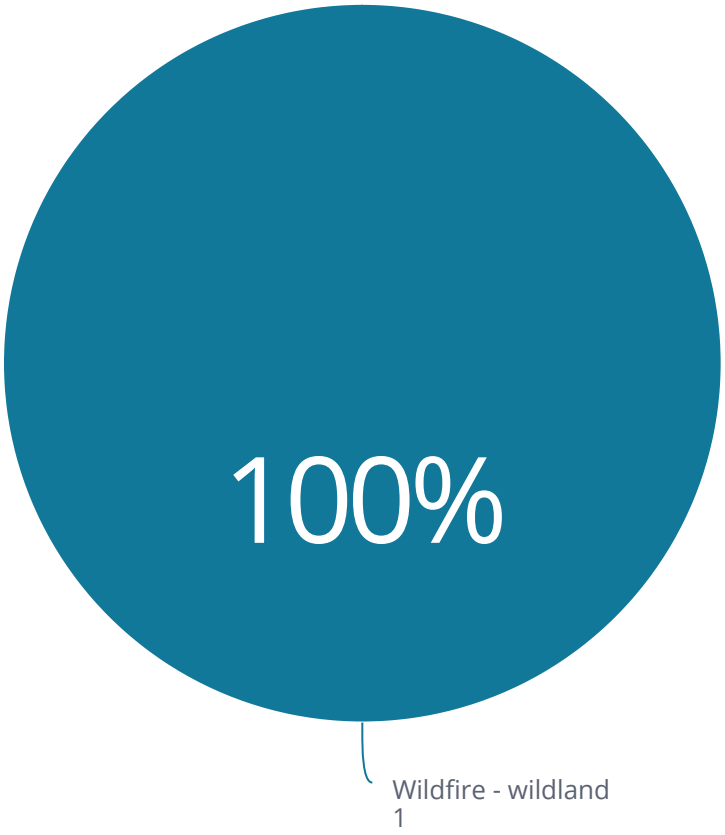
Incidents by Type



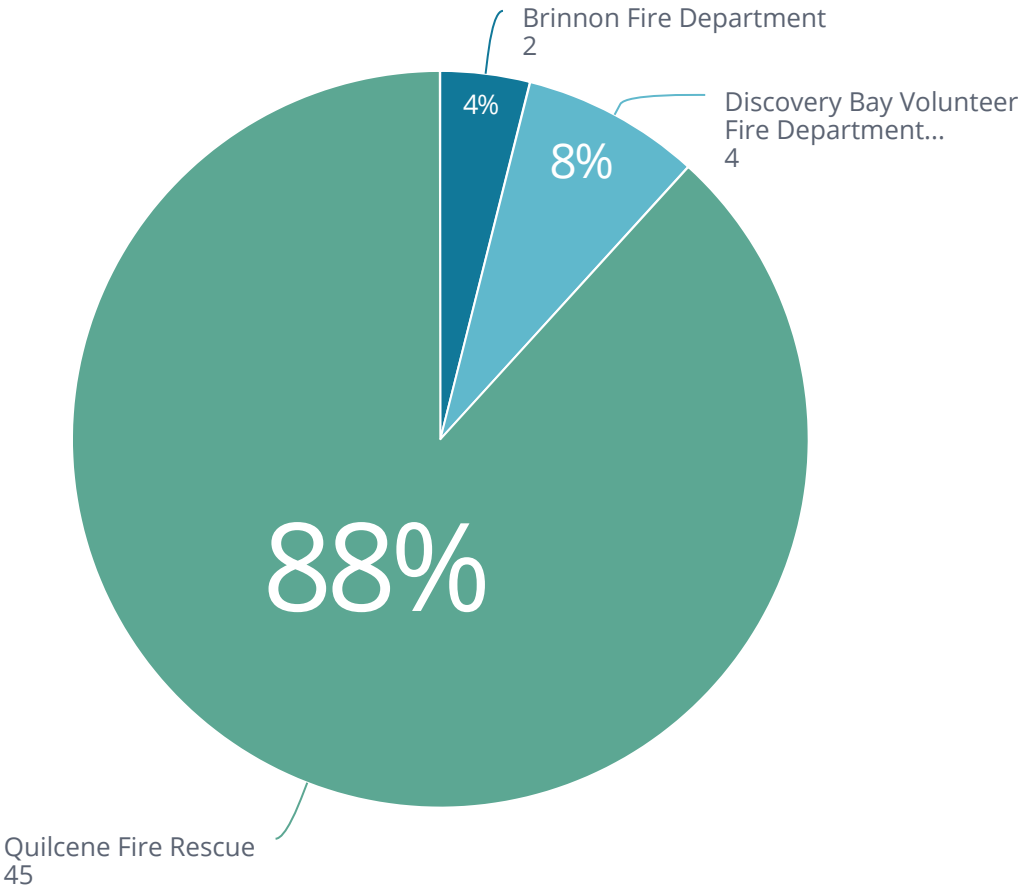
Incidents by Sub Category



Fire Incidents



Incidents by District



TREASURER'S REPORT

Fund Totals

Jefferson County Fire Distr #2

09/01/2026 To: 09/30/2026

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 662 600 71	613,386.74	70,955.78	69,318.38	615,024.14	0.00	0.00	0.00	615,024.14
040 EMS Fund 662 610 71	543,347.73	66,029.33	63,318.71	546,058.35	0.00	0.00	0.00	546,058.35
070 Capital (Reserve) Fund 662 631 71	2,789,948.53	7,541.99		2,797,490.52	0.00	0.00	0.00	2,797,490.52
	3,946,683.00	**144,527.10**	**132,637.09**	**3,958,573.01**	**0.00**	**0.00**	**0.00**	**3,958,573.01**

TREASURER'S REPORT

Account Totals

Jefferson County Fire Distr #2

Time: 07:22:03 Date: 10/08/2026

09/01/2026 To: 09/30/2026

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
10	General @ JeffCo	487,816.50	134,274.49	132,637.09	489,453.90	0.00	0.00	489,453.90
20	General Payroll @1st Security	125,070.24	97,727.06	97,727.06	125,070.24	0.00	0.00	125,070.24
25	General Petty Cash @ US Bank	500.00	0.00	0.00	500.00	0.00	0.00	500.00
40	EMS @ JeffCo	543,347.73	66,029.33	63,318.71	546,058.35	0.00	0.00	546,058.35
70	Capital Projects @ JeffCo	2,789,948.53	7,541.99	0.00	2,797,490.52	0.00	0.00	2,797,490.52
	Total Cash:	3,946,683.00	305,572.87	293,682.86	3,958,573.01	0.00	0.00	**3,958,573.01**
		3,946,683.00	**305,572.87**	**293,682.86**	**3,958,573.01**	**0.00**	**0.00**	**3,958,573.01**

TREASURER'S REPORT

Signature Page

Jefferson County Fire Distr #2

09/01/2026 To: 09/30/2026

Time: 07:22:03 Date: 10/08/2026

REVIEWED AND APPROVED

Robt Rewitzer — Preparer — 10-8-2026 — Date

Auditing Officer — 10/11/26 — Date